

Los Cerritos Wetlands Authority

Date: **August 24, 2023**

To: **Governing Board Members**

From: **Salian Garcia, Fiscal Manager**

Through: **Mark Stanley, Executive Officer**

Subject: **Item 9: Consideration of resolution authorizing staff to adopt the LCWA Budget for Fiscal Year 2023/2024**

RECOMMENDATION: Staff recommends adoption of the LCWA Budget Fiscal Year 2023/2024 as submitted and detailed in the attached Exhibit A.

BACKGROUND: In accordance with the provisions of the Joint Powers Agreement, approval of the LCWA budget by the LCWA Board is required. The attached Consolidated Budget for Fiscal Year (FY) 2023/2024 (Exhibit A) includes three revenues and expenditure components: 1) Administration, 2) Operational, and 3) Capital Outlay. Total budgeted revenue for FY 23/24 is **\$810,190** and expenditures are balanced with revenues. Total revenues for FY 23/24 have increased by \$13,173 from budgeted FY 22/23 revenues of \$797,017. While grant agreements are ending during the new fiscal year, the end in these grant revenues are offset by increased activity land management and mitigation activities in the Southern LCW Restoration area, in addition to new and continuing project management activities related to the Memorandum of Agreement (MOA) with AES Redondo Beach. Subsequently, the LCWA expects a slight year-to-year increase in Expenses, plus incremental budget changes in line items such as consultant services and administrative expenditures.

The revenues, in combination with grants from the Rivers and Mountains Conservancy, State Coastal Conservancy, and MOA with AES, will allow public programming to continue as part of the Los Cerritos Wetlands Authority Stewardship Program (LCWASP) through and beyond September 2024. The Authority also benefits from bird walks led by the El Dorado Audubon that contributes the total hours of in-kind stewardship participation and homeless relocation services provided by the Los Cerritos Wetlands Stewards.

Administration expenses in the amount of \$31,750 are detailed by line item in the attached budget summary. The expenses under general administrative costs include legal services, website maintenance, and annual audit services with the City of Long Beach.

Operational expenses consist of the LCWASP and Property Management expenditures. The FY 23/24 budget for this category is \$272,596 and it is consistent with the annualized revenues and expenditures at a minimum to operate, manage, and maintain the LCWA properties. The current budget for the LCWASP includes expenses related to the Zedler Marsh with reimbursement from Los Angeles County Regional Parks and Open Space District through Measure A and the MOA with AES. The Capital Outlay budget is in the amount of \$505,844 with the majority of expenditures related to the Southern LCW Planning and Restoration project.

FISCAL INFORMATION: The LCWA FY 2023/2024 Budget has a balanced budget of \$810,190. As the LCWA enters into new grants and contracts, the budget will be updated and reported to the LCWA Governing Board via expenditure reports.

Exhibit A

Item 9

LOS CERRITOS WETLANDS AUTHORITY REVENUES AND EXPENDITURES FISCAL YEAR 2022-2023

	As of FY 22/23 Budget	07/31/2023	Additional Projected through 09/30/23	Projected FYE 22/23	Remaining Budget Balance	Remaining % Budget Balance	Actuals % FY23 Budget Used	Projected % of FY2023 Budget	Proposed FY 23/24 Budget	% Change FY24 over FY23
Revenues										
General Administrative & Operating Revenue										
JPA Contributions	40,000	30,000	10,000	40,000	-	0%	75%	100%	40,000	0.0%
Lease Revenue	70,960	61,400	9,560	70,960	-	0%	87%	100%	64,334	-9%
Contracts	37,143	32,402	4,741	37,143	(0)	0%	87%	100%	30,000	-19.2%
Fees	2,694	1,493	1,201	2,694	0	0%	55%	100%	3,000	11.4%
Permits	17,000	17,000	-	17,000	-	0%	100%	100%	17,000	0.0%
Other - Local Revenue	960	713	200	913	47	5%	74%	95%	960	0.0%
Subtotal-General Administrative & Operating	168,757	143,008	25,702	168,710	47	0%	85%	100%	155,294	-8.0%
Grants and Special Projects Revenue										
Grant - State Coastal Conservancy	57,000	56,468	-	56,468	532	1%	99%	99%	63,000	10.5%
Grant - Rivers & Mountains Conservancy	59,170	-	60,000	60,000	(830)	-1%	0%	101%	135,000	128.2%
Grant - Other Federal, State, County & Local Funds	268,558	246,999	21,559	268,558	(0)	0%	92%	100%	195,896	-27.1%
Mitigation Revenue	82,457	29,836	35,000	64,836	17,621	21%	36%	79%	85,000	3.1%
Contracts - Other MOA	160,075	-	160,075	160,075	-	0%	0%	100%	175,000	0.0%
Other - Miscellaneous	1,000	80	-	80	920	92%	8%	8%	1,000	0.0%
Subtotal-Grants and Special Projects	628,260	333,384	276,634	610,018	18,242	3%	53%	97%	654,896	4.2%
Total Revenue	797,017	476,391	302,336	778,727	18,290	2%	60%	98%	810,190	1.7%
Expenses										
Insurance - D & O Policy	2,890	2,669	221	2,890	(0)	0%	92%	100%	2,750	-4.8%
Audit Services	10,100	-	10,100	10,100	-	0%	0%	100%	11,000	8.9%
Legal Services	15,000	-	15,000	-	15,000	100%	0%	0%	15,000	0.0%
Marketing/Outreach	2,500	-	500	-	2,500	100%	0%	0%	2,500	0.0%
Website	500	300	-	-	500	100%	60%	0%	500	0.0%
Miscellaneous Administrative Costs	500	-	-	-	500	100%	0%	0%	-	-100.0%
Administration Expense Subtotal	31,490	2,969	25,821	12,990	18,500	59%	9%	41%	31,750	0.8%
Grant & Land Management - General	56,400	8,371	48,029	56,400	0	0%	15%	100%	57,000	1.1%
Grant Management - Contracted Services	20,000	15,259	4,741	20,000	(0)	0%	76%	100%	20,000	0.0%
Insurance - General Liability/Umbrella	8,542	9,832	-	9,832	(1,290)	-15%	115%	115%	11,000	28.8%
LCWA Measure A - M/O	76,558	52,234	24,324	76,558	0	0%	68%	100%	80,896	5.7%
Stewardship Program	140,000	65,784	72,000	137,784	2,216	2%	47%	98%	92,000	-34.3%
Security	8,700	-	8,700	8,700	-	0%	0%	100%	9,200	5.7%
Signage	2,000	-	1,000	1,000	1,000	50%	0%	50%	1,000	-50.0%
Miscellaneous	2,000	132	500	632	1,368	68%	7%	32%	1,500	-25.0%
Operational Expense Subtotal	314,200	151,612	159,294	310,906	3,294	1%	48%	99%	272,596	-13.2%
Consultant Services	14,400	3,500	10,900	14,400	-	0%	24%	100%	16,000	11.1%
Grant - State Coastal Conservancy	56,402	72,385	-	72,385	(15,983)	-28%	128%	128%	62,000	9.9%
Grant - Rivers & Mountains Conservancy	59,170	89,373	-	89,373	(30,203)	-51%	151%	151%	135,000	128.2%
Grant - Other Federal, State, County & Local Projects	242,075	122,068	120,007	242,075	(0)	0%	50%	100%	204,844	-15.4%
Other - Mitigation Projects	76,280	36,696	39,584	76,280	(0)	0%	48%	100%	85,000	11.4%
Other - Miscellaneous	3,000	2,910	-	2,910	90	3%	97%	0%	3,000	0.0%
Capital Outlay Expense Subtotal	451,327	326,933	170,491	497,424	(46,097)	-10%	72%	110%	505,844	12.1%
Total Expense	797,017	481,514	355,606	821,320	(24,303)	-3%	60%	103%	810,190	1.7%
Ending Net Position	-	(5,123)	(53,270)	(42,593)	5,123				-	0.0%

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RESOLUTION 2023-02

RESOLUTION OF THE LOS CERRITOS WETLANDS AUTHORITY (LCWA) AUTHORIZING
STAFF TO ADOPT THE LCWA BUDGET FOR FISCAL YEAR 2023/2024

WHEREAS, the Los Cerritos Wetlands Authority (Authority) has been established between the Coastal Conservancy, the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy, the City of Seal Beach and the City of Long Beach to facilitate the acquisition, protection, conservation, restoration, maintenance and operation an environmental enhancement of the Los Cerritos Wetlands; and

WHEREAS, the LCWA has further been established to focus on projects which will provide open space, habitat restoration, and watershed improvement projects within the Los Cerritos Wetlands; and

WHEREAS, the joint powers agreement provides for the adoption of an annual budget; and

WHEREAS, this action is exempt from the environmental impact report requirements of the California Environmental Quality Act (CEQA); NOW

Therefore be it resolved, that the LCWA hereby:

1. FINDS that this action is consistent with the purposes and objectives of the LCWA.
2. FINDS that the actions contemplated by this resolution are exempt from the environmental impact report requirements of the California Environmental Quality Act.
3. ADOPTS the staff report dated August 24, 2023.
4. ADOPTS FY 2023/2024 LCWA Budget and authorizes the Executive Officer to make budget amendments as necessary.

~ End of Resolution ~

Passed and Adopted by the Board of the LOS CERRITOS WETLANDS AUTHORITY
on August 24, 2023.

Kristina Duggan, LCWA Board Chair

ATTEST:

Elizabeth St. John
Deputy Attorney General