

**Los Cerritos Wetlands Authority**

**Date:** September 24, 2020  
**To:** Governing Board Members  
**From:** Mark Stanley, Executive Officer  
**Subject:** Item 9: Consideration of resolution authorizing staff to adopt the LCWA Budget Fiscal Year 2020/2021

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**RECOMMENDATION:** Staff recommends adoption of the LCWA Budget Fiscal Year 2020/2021 as submitted and detailed in the attached Exhibit A.

**BACKGROUND:** In accordance with the provisions of the Joint Powers Agreement, approval of the LCWA budget by the LCWA Board is required. The attached Consolidated Budget for Fiscal Year (FY) 2020/2019 (Exhibit A) includes three revenues and expenditure components: 1) Administration, 2) Operational, and 3) Capital Outlay. Total budgeted revenue for FY 20/21 is **\$481,679** and expenditures are balanced with revenues. Total revenues for FY 20/21 have decreased by \$1,183,921 from budgeted FY 19/20 revenues of \$1,665,600 primarily due to the unplanned loss of an acquisition and several contracts scheduled to end by December 2020, offset with increased lease revenue. Subsequently, the LCWA expects a year-to-year decrease in Expenses, plus incremental budget changes in grant and land management services, consultant services, and mitigation bank expenditures. In light of these revenue impacts, staff's recommendation is to request of the JPA members to consider an increase in each partner's annual contribution starting with FY20/21 in an effort to keep pace with increasing expenditures and reduced revenue.

The revenues, in combination with the three recent grants from the Rivers and Mountains Conservancy and the State Coastal Conservancy, will allow public programming to continue as part of the Los Cerritos Wetlands Authority Stewardship Program (LCWASP) through December 2021. The Authority also benefits from bird walks led by the El Dorado Audubon that contributes the total hours of in-kind stewardship participation.

Administration expenses in the amount of \$15,393 are detailed by line item in the attached budget summary. The expenses under general administrative costs include website maintenance and annual audit services with the City of Long Beach.

Operational expenses consist of the LCWASP and Property Management expenditures. The FY 20/21 total budget is \$162,079 and is consistent with the annualized revenues and expenditures at a minimum to operate, manage, and maintain the LCWA properties. The current budget for the LCWASP includes expenses related to the Zedler Marsh with reimbursement from Los Angeles County Regional Parks and Open Space District through Measure A and the Memorandum of Agreement with Southern California Edison to accept compensatory mitigation funds. The Capital Outlay budget is in the amount of \$304,207.

**FISCAL INFORMATION:** The LCWA FY 2020/2021 Budget has a balanced budget of \$481,679.

**LOS CERRITOS WETLANDS AUTHORITY**  
**PROPOSED CONSOLIDATED BUDGET FISCAL YEAR 2020-2021**

	FY 19/20 Budget	As of 09/01/20	Additional Projected through 09/30/20	Projected FYE 19/20	Remaining Budget Balance	Remaining % Budget Balance	Actuals % FY2019 Budget Spent	Projected % of FY2019 Budget	Proposed FY 20/21 Budget	% Change FY21 over FY20
<b>Revenues</b>										
<b>General Administrative &amp; Operating Revenue</b>										
JPA Contributions	20,000	10,000	10,000	20,000	-	0%	50%	100%	40,000	100.0%
Lease Revenue	72,416	66,138	3,139	69,277	3,139	4%	91%	96%	73,470	1%
Contracts	22,135	72,344	10,825	83,169	(61,034)	-276%	327%	376%	15,520	-29.9%
Fees	2,546	2,048	1,122	3,170	(624)	-24%	80%	124%	-	-100.0%
Permits	10,000	10,000	-	10,000	-	0%	100%	100%	10,000	0.0%
Other - Local Revenue	67,770	-	-	-	67,770	100%	0%	0%	65,000	
<b>Subtotal-General Administrative &amp; Operating</b>	<b>194,867</b>	<b>160,529</b>	<b>25,086</b>	<b>185,615</b>	<b>9,252</b>	<b>5%</b>	<b>82%</b>	<b>95%</b>	<b>203,990</b>	<b>4.7%</b>
<b>Grants and Special Projects Revenue</b>										
Grant - State Coastal Conservancy	225,368	208,856	23,111	231,967	(6,599)	-3%	93%	103%	10,652	-95.3%
Grant - Rivers & Mountains Conservancy	888,692	251,400	16,223	267,623	621,069	70%	28%	30%	152,037	-82.9%
Grant - Other Federal, State, County & Local Funds	249,500	74,061	175,439	249,500	-	0%	30%	100%	100,000	
Mitigation Revenue	50,924	40,955	22,441	63,396	(12,472)	-24%	80%	124%	-	-100.0%
Contracts - Other MOA	2,722	-	2,722	2,722	-	0%	0%	100%	10,000	0.0%
Other - Donations	-	-	-	-	-				-	0.0%
Other - Miscellaneous	5,000	1,829	3,317	5,146	(146)	-3%	37%	103%	5,000	0.0%
<b>Subtotal-Grants and Special Projects</b>	<b>1,422,206</b>	<b>577,102</b>	<b>243,253</b>	<b>820,354</b>	<b>601,852</b>	<b>42%</b>	<b>41%</b>	<b>58%</b>	<b>277,689</b>	<b>-80.5%</b>
<b>Total Revenue</b>	<b>1,617,073</b>	<b>737,631</b>	<b>268,339</b>	<b>1,005,970</b>	<b>611,104</b>	<b>38%</b>	<b>46%</b>	<b>62%</b>	<b>481,679</b>	<b>-70.2%</b>
<b>Expenses</b>										
Insurance - D & O Policy	2,691	2,786	-	2,786	(95)	-4%	104%	104%	3,043	13.1%
Audit Services	9,600	9,600	-	9,600	-	0%	100%	100%	9,850	2.6%
Website	1,000	500	-	500	500	50%	50%	50%	1,000	0.0%
Miscellaneous Administrative Costs	1,500	-	1,500	1,500	-	0%	0%	100%	1,500	0.0%
<b>Administration Expense Subtotal</b>	<b>14,791</b>	<b>12,886</b>	<b>1,500</b>	<b>14,386</b>	<b>405</b>	<b>3%</b>	<b>87%</b>	<b>97%</b>	<b>15,393</b>	<b>4.1%</b>
Grant & Land Management - General	35,000	22,525	5,000	27,525	7,475	21%	64%	79%	19,200	-45.1%
Grant Management - Contracted Services	19,700	14,488	5,213	19,700	-	0%	74%	100%	25,000	26.9%
Insurance - General Liability/Umbrella	10,683	9,501	-	9,501	1,182	11%	89%	89%	11,751	10.0%
LCWA Measure A - M/O	67,770	43,611	17,459	61,070	6,700	10%	64%	90%	81,058	19.6%
Security	8,700	6,525	2,175	8,700	-	0%	75%	100%	9,570	10.0%
Signage	3,000	-	3,000	3,000	-	0%	0%	100%	3,000	0.0%
MOAs	18,000	6,310	8,885	15,194	2,806	16%	35%		10,000	
Miscellaneous	2,500	-	2,500	2,500	-	0%	0%	100%	2,500	0.0%
<b>Operational Expense Subtotal</b>	<b>165,353</b>	<b>102,960</b>	<b>44,231</b>	<b>147,191</b>	<b>18,162</b>	<b>11%</b>	<b>62%</b>	<b>89%</b>	<b>162,079</b>	<b>-2.0%</b>
Consultant Services	7,000	5,754	1,500	7,254	(254)	-4%	82%	104%	51,400	634.3%
Grant - State Coastal Conservancy	231,967	208,856	23,111	231,967	(0)	0%	90%	100%	-	-100.0%
Grant - Rivers & Mountains Conservancy	872,537	102,933	5,000	107,933	764,604	88%	12%	12%	127,807	-85.4%
Grant - Other Federal, State, County & Local Projects	274,500	169,792	104,708	274,500	-	0%	62%	100%	100,000	
Other - Mitigation Projects	50,924	57,455	5,941	63,396	(12,472)	-24%	113%	124%	25,000	-50.9%
Other - Miscellaneous	-	-	-	-	-			0%	-	0.0%
<b>Capital Outlay Expense Subtotal</b>	<b>1,436,928</b>	<b>544,789</b>	<b>140,260</b>	<b>685,050</b>	<b>751,878</b>	<b>52%</b>	<b>38%</b>	<b>48%</b>	<b>304,207</b>	<b>-78.8%</b>
<b>Total Expense</b>	<b>1,617,073</b>	<b>660,635</b>	<b>185,991</b>	<b>846,627</b>	<b>770,446</b>	<b>48%</b>	<b>41%</b>	<b>52%</b>	<b>481,679</b>	<b>-70.2%</b>
<b>Ending Net Position</b>	<b>-</b>	<b>76,995</b>	<b>82,347</b>	<b>159,343</b>	<b>(76,995)</b>				<b>(0)</b>	<b>0.0%</b>

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RESOLUTION 2020-04

RESOLUTION OF THE LOS CERRITOS WETLANDS AUTHORITY (LCWA) AUTHORIZING  
STAFF TO ADOPT THE LCWA BUDGET FISCAL YEAR 2020/2021

WHEREAS, the Los Cerritos Wetlands Authority (Authority) has been established between the Coastal Conservancy, the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy, the City of Seal Beach and the City of Long Beach to facilitate the acquisition, protection, conservation, restoration, maintenance and operation an environmental enhancement of the Los Cerritos Wetlands; and

WHEREAS, the LCWA has further been established to focus on projects which will provide open space, habitat restoration, and watershed improvement projects within the Los Cerritos Wetlands; and

WHEREAS, the joint powers agreement provides for the adoption of an annual budget; and

WHEREAS, this action is exempt from the environmental impact report requirements of the California Environmental Quality Act (CEQA); NOW

*Therefore be it resolved*, that the LCWA hereby:

1. FINDS that this action is consistent with the purposes and objectives of the LCWA.
2. FINDS that the actions contemplated by this resolution are exempt from the environmental impact report requirements of the California Environmental Quality Act.
3. ADOPTS the staff report dated September 24, 2020.
4. ADOPTS FY 2020/2021 LCWA Budget and authorizes the Executive Officer to make budget amendments as necessary.

*~ End of Resolution ~*

Passed and Adopted by the Board of the LOS CERRITOS WETLANDS AUTHORITY on September 24, 2020.

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Sam Schuchat,  
LCWA Board Chair

ATTEST:

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David Edsall, Jr.  
Deputy Attorney General