

Los Cerritos Wetlands Authority

Date: August 17, 2022

To: Governing Board Members

From: Salian Garcia, Fiscal Manager

Through: Mark Stanley, Executive Officer

Subject: Item 9: Consideration of resolution authorizing staff to adopt the LCWA Budget Fiscal Year 2022/2023

RECOMMENDATION: Staff recommends adoption of the LCWA Budget Fiscal Year 2022/2023 as submitted and detailed in the attached Exhibit A.

BACKGROUND: In accordance with the provisions of the Joint Powers Agreement, approval of the LCWA budget by the LCWA Board is required. The attached Consolidated Budget for Fiscal Year (FY) 2022/2023 (Exhibit A) includes three revenues and expenditure components: 1) Administration, 2) Operational, and 3) Capital Outlay. Total budgeted revenue for FY 22/23 is \$942,354 and expenditures are balanced with revenues. Total revenues for FY 22/23 have increased by \$421,643 from budgeted FY 21/22 revenues of \$520,711 primarily due to increased activity land management and mitigation activities in addition to new project management activities related to the recently approved Memorandum of Agreement with AES Redondo Beach. Subsequently, the LCWA expects a year-to-year increase in expenses, plus incremental budget changes in line items such as consultant services and administrative expenditures.

The revenues, in combination with recent grants from the Rivers and Mountains Conservancy, State Coastal Conservancy, and the California Department of Fish and Wildlife for the Southern Los Cerritos Wetlands Restoration, will allow public programming to continue as part of the Los Cerritos Wetlands Authority Stewardship Program (LCWASP) through September 2023. The Authority also benefits from bird walks led by the El Dorado Audubon, contributing to the total hours of in-kind stewardship participation and homeless relocation services provided by the Los Cerritos Wetlands Stewards.

Administration expenses in the amount of \$34,338 are detailed by line item in the attached budget summary. The expenses under general administrative costs include legal services, website maintenance, and annual audit services with the City of Long Beach.

Operational expenses consist of the LCWASP and Property Management expenditures. The FY 22/23 budget for this category is \$219,862 and it is consistent with the annualized revenues and expenditures at a minimum to operate, manage, and maintain the LCWA properties. The current budget for the LCWASP includes expenses related to the Zedler Marsh with reimbursement from Los Angeles County Regional Parks and Open Space District through Measure A. The Capital Outlay budget is in the amount of \$688,154 with the majority of expenditures related to the Southern LCW Planning and Restoration project.

FISCAL INFORMATION: The LCWA FY 2022/2023 Budget has a balanced budget of \$942,354. As the LCWA enter into new grants and contracts, the budget will be updated and reported to the LCWA Governing Board via expenditure reports.

**LOS CERRITOS WETLANDS AUTHORITY
REVENUES AND EXPENDITURES FISCAL YEAR 2021-2022**

	FY 21/22 Budget	As of 07/18/22	Additional Projected through 09/30/22	Projected FYE 21/22	Remaining Budget Balance	Remaining % Budget Balance	Actuals % FY22 Budget Used	Projected % of FY2021 Budget	Proposed FY 22/23 Budget	% Change FY23 over FY22
Revenues										
General Administrative & Operating Revenue										
JPA Contributions	40,000	20,000	20,000	40,000	-	0%	50%	100%	40,000	0.0%
Lease Revenue	72,723	58,825	13,898	72,723	-	0%	81%	100%	76,808	6%
Contracts	5,000	5,000	-	5,000	-	0%	100%	100%	20,000	300.0%
Fees	2,500	2,080	420	2,500	-	0%	83%	100%	575	-77.0%
Permits	10,000	10,000	-	10,000	-	0%	100%	100%	10,000	0.0%
Other - Local Revenue	-	-	-	-	-	-	-	-	-	-
Subtotal-General Administrative & Operating	130,223	95,905	34,318	130,223	-	0%	74%	100%	147,383	13.2%
Grants and Special Projects Revenue										
Grant - State Coastal Conservancy	45,230	713	44,517	45,230	-	0%	2%	100%	55,000	21.6%
Grant - Rivers & Mountains Conservancy	45,212	-	45,212	45,212	-	0%	0%	100%	220,000	386.6%
Grant - Other Federal, State, County & Local Funds	175,924	18,527	157,397	175,924	-	0%	11%	100%	318,825	-
Mitigation Revenue	63,836	41,600	22,236	63,836	-	0%	65%	100%	11,500	-82.0%
Contracts - Other MOA	59,286	44,572	14,714	59,286	-	0%	75%	100%	188,646	0.0%
Other - Donations	-	-	-	-	-	-	-	-	-	0.0%
Other - Miscellaneous	1,000	-	1,000	1,000	-	0%	0%	100%	1,000	0.0%
Subtotal-Grants and Special Projects	390,488	105,413	285,075	390,488	-	0%	27%	100%	794,971	103.6%
Total Revenue	520,711	201,318	319,393	520,711	-	0%	39%	100%	942,354	81.0%
Expenses										
Insurance - D & O Policy	3,307	4,989	-	4,989	(1,682)	-51%	151%	151%	5,488	66.0%
Audit Services	10,100	-	10,100	10,100	-	0%	0%	100%	10,350	2.5%
Legal Services	-	-	-	-	-	0%	-	-	15,000	-
Marketing/Outreach	-	-	-	-	-	-	-	-	2,500	-
Website	500	-	-	-	500	100%	0%	0%	500	0.0%
Miscellaneous Administrative Costs	500	-	-	-	500	100%	0%	0%	500	0.0%
Administration Expense Subtotal	14,407	4,989	10,100	15,089	(682)	-5%	35%	105%	34,338	138.3%
Grant & Land Management - General	56,500	46,400	10,100	56,500	-	0%	82%	100%	56,400	-0.2%
Insurance - General Liability/Umbrella	10,208	6,856	-	6,856	3,352	33%	67%	67%	8,542	-16.3%
LCWA Measure A - M/O	107,067	54,892	52,175	107,067	-	0%	51%	100%	129,000	20.5%
Stewardship Program	12,000	8,000	4,000	12,000	-	0%	67%	100%	12,000	0.0%
Security	8,700	-	8,700	8,700	-	0%	0%	100%	9,920	14.0%
Signage	2,000	-	2,000	2,000	-	0%	0%	100%	2,000	0.0%
Miscellaneous	2,000	-	2,000	2,000	-	0%	0%	100%	2,000	0.0%
Operational Expense Subtotal	198,475	116,148	78,975	195,123	3,352	2%	59%	98%	219,862	10.8%
Consultant Services	25,000	-	25,000	25,000	-	0%	0%	100%	14,400	-42.4%
Grant - State Coastal Conservancy	40,000	53,592	-	53,592	(13,592)	-34%	134%	134%	55,000	37.5%
Grant - Rivers & Mountains Conservancy	48,000	43,337	4,663	48,000	-	0%	90%	100%	220,000	358.3%
Grant - Other Federal, State, County & Local Projects	117,829	9,917	107,912	117,829	-	0%	8%	100%	275,254	-
Other - Mitigation Projects	75,000	41,600	33,400	75,000	-	0%	55%	100%	121,500	62.0%
Other - Miscellaneous	2,000	1,928	72	2,000	-	0%	96%	0%	2,000	0.0%
Capital Outlay Expense Subtotal	307,829	150,375	171,046	321,421	(13,592)	-4%	49%	104%	688,154	123.6%
Total Expense	520,711	271,513	260,121	531,634	(10,923)	-2%	52%	102%	942,354	81.0%
Ending Net Position	-	(70,195)	59,272	(10,923)	70,195				-	0.0%

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RESOLUTION 2022 - 06

RESOLUTION OF THE LOS CERRITOS WETLANDS AUTHORITY (LCWA)
ADOPTING THE FISCAL YEAR 2022/2023 BUDGET

WHEREAS, the Los Cerritos Wetlands Authority (Authority) has been established between the Coastal Conservancy, the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy, the City of Seal Beach and the City of Long Beach to facilitate the acquisition, protection, conservation, restoration, maintenance and operation an environmental enhancement of the Los Cerritos Wetlands; and

WHEREAS, the LCWA has further been established to focus on projects which will provide open space, habitat restoration, and watershed improvement projects within the Los Cerritos Wetlands; and

WHEREAS, the joint powers agreement provides for the adoption of an annual budget; and

WHEREAS, this action is exempt from the environmental impact report requirements of the California Environmental Quality Act (CEQA); NOW

Therefore be it resolved, that the LCWA hereby:

1. FINDS that this action is consistent with the purposes and objectives of the LCWA.
2. FINDS that the actions contemplated by this resolution are exempt from the environmental impact report requirements of the California Environmental Quality Act.
3. ADOPTS the staff report dated August 17, 2022.
4. ADOPTS FY 2022/2022 LCWA Budget and authorizes the Executive Officer to make budget amendments as necessary.

~ End of Resolution ~

Passed and Adopted by the Board of the LOS CERRITOS WETLANDS
AUTHORITY on August 17, 2022.

Joe Kalmick, Vice Chair

ATTEST:

Elizabeth St. John
Deputy Attorney General