

Los Cerritos Wetlands Authority

Date: November 7, 2024

To: Governing Board Members

From: Mark Stanley, Executive Officer

Subject: **Item 09: Consideration of a resolution authorizing the Executive Officer to negotiate and enter a contract for Homeless Community Liaison Services with the Los Cerritos Wetlands Stewards**

RECOMMENDATION:

That the Los Cerritos Wetlands Authority (LCWA) authorize the Executive Officer to negotiate and enter a contract for Homeless Community Liaison Services with the Los Cerritos Wetlands Stewards (LCWS) for an amount not to exceed \$20,000.

PROJECT DESCRIPTION:

Exhibit A: Project Location Map

Exhibit B: Request for Proposals for Homeless Community Liaison Services

Exhibit C: LCW Stewards RFP Response

On August 21st, 2024 the LCWA released a Request for Proposals (RFP, Exhibit B) for qualified individuals, firms, or entities to provide Homeless Community Liaison services on LCWA owned properties. LCWA staff used Cal E-Procure to advertise the opportunity to 95 firms who specialize in local homeless outreach. In response to the RFP, five (5) questions or requests for clarification were received from interested firms, and responses were posted on the LCWA's website on August 28th.

Consultants would be responsible for tasks and services including but not limited to:

1. Performing all duties as specified in the Protocols and Guidelines for the Safety and Security (PGSS) for the LCWA Properties
2. Performing all duties as specified in the PGSS including Sub-Section C-1 to act as the LCWA Homeless Community Liaison
3. Keep free and clear any vegetation or debris known to conceal encampments
4. Maintain vegetation to eliminate fire hazards from encampments
5. Ensure all work in the wetlands is permitted/authorized and in full compliance with all regulations for sensitive habitat
6. Regularly monitor the site for problems or abnormalities and report to LCWA staff
7. Provide monthly photo reports to LCWA staff
8. Attend relevant meetings with the LCWA, regulatory agencies, stakeholders, and easement holders
9. Attend and provide a report of activities to all LCWA board meetings
10. Safeguard the combination code to property access gates and distribute the

- code to approved land users only
11. Communicate and coordinate efforts with the LCWA’s Land Management Team

The RFQ was released on August 21, 2024, proposals were due on September 19, 2024. No responsive proposals were received by the deadline, which was subsequently extended to October 8, 2024. One responsive proposal was received by the extended deadline and evaluated for recognition, approach, experience, and SBE/DVBE certification.

LCWA PROPOSAL SCORING SHEET			Consultant: Los Cerritos Wetlands Stewards
<u>Criteria Description</u>	<u>Max Points</u>	<u>Score</u>	<u>Comments</u>
Recognition	10	8	Solid understanding of LCWA’s needs
Approach	20	18	Has provided excellent service historically
Experience	20	20	Extensive experience with LCW
TOTAL	50	46	
Additional Points: Certified Small Business (SBE) or Disabled Veteran Business Enterprise (DVBE)	5	0	

CONSULTANT SELECTION:

Staff recommendation is to authorize the Executive Officer to negotiate and enter into a contract with the Los Cerritos Wetlands Stewards who submitted the sole responsive proposal. The Los Cerritos Wetlands Stewards have effectively performed the duties specified in the PGSS since 2013 and have worked closely with the LCWA to ensure that individuals experiencing homelessness are connected with essential services. The Los Cerritos Wetlands Stewards have a proven track record of effective collaboration with government agencies, social service providers, law enforcement, and local community partners, and have a reputation for providing ethical outreach services.

Staff seeks approval for an initial one-year contract duration with an option for annual renewal for up to three additional years.

BACKGROUND:

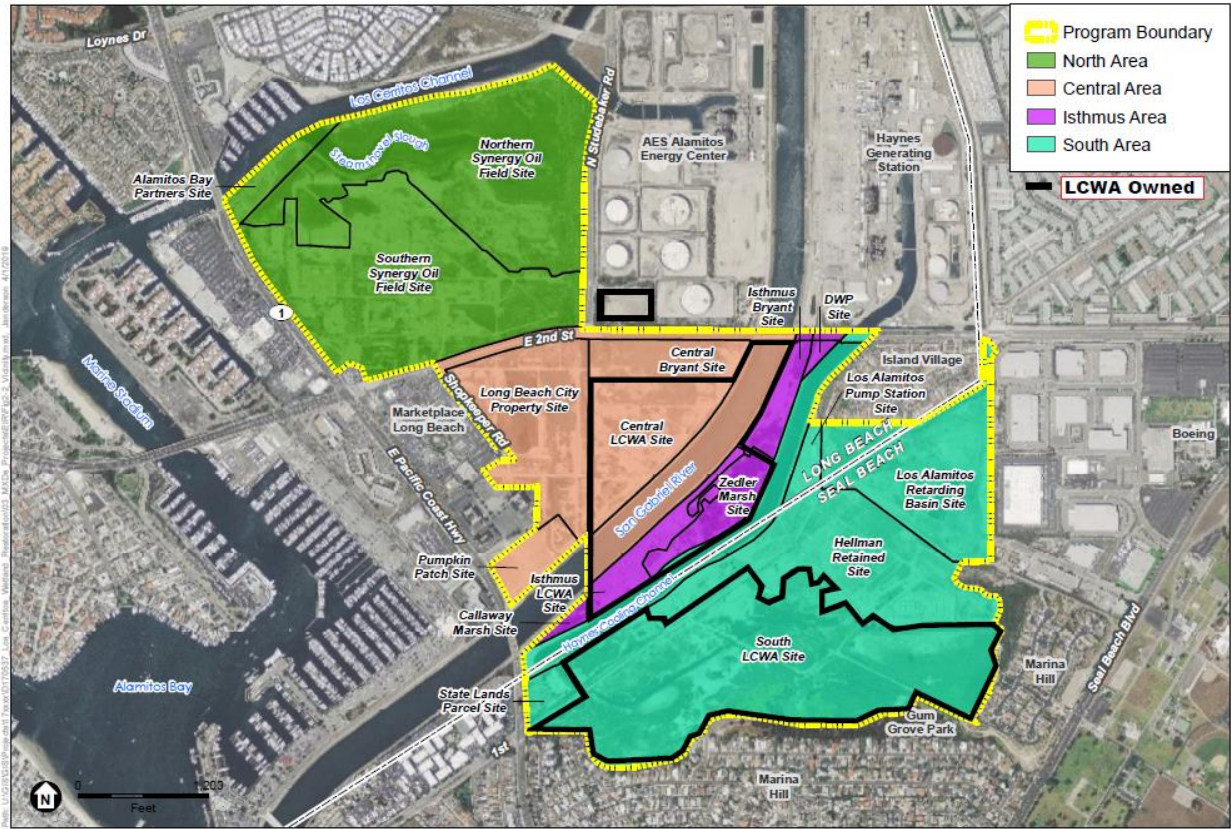
On May 15, 2013 the LCWA approved the PGSS and entered into an agreement with LCWS to implement it, in an effort to address the growing number of homeless encampments on the LCWA's properties (Resolution 2013-08) On May 2nd 2024 the most recent agreement with LCWS (LCWA 19501) expired. In the interim, LCWS have provided Homeless Community Liaison services at the same rate but on an as-needed basis subject to the discretion of the Executive Officer.

LCWS was established in 1994 as a 501(c)3 non-profit organization with a focus on stewardship of the Los Cerritos Wetlands and other natural areas throughout the City of Long Beach. LCWS is knowledgeable and experienced with the unhoused, the LCWA Properties, on-going restoration projects and is compatible with the LCWA's mission.

FISCAL:

Consultant compensation for this agreement will be sourced from administrative fees collected from ongoing grant funded projects. Compensation are not to exceed \$20,000 annually. Should there be a need for additional resources, staff will return to the board with a recommendation.

Exhibit A: Project Location Map



SOURCE: Mapbox, LCWA

Los Cerritos Wetlands Restoration Plan Program EIR

Figure 2-2
Project Site and Local Vicinity



Los Cerritos Wetlands Authority
Request for Proposals
For
Los Cerritos Wetlands Homeless Community Liaison
Services



Los Cerritos Wetlands Authority
100 N. Old San Gabriel Canyon Road
Azusa, CA 91702

Interested entities may view the RFP on the Los Cerritos Wetlands Authority (LCWA) website at <https://intoloscerritoswetlands.org/>.

In the opinion of the LCWA, this RFP is complete and without need of explanation. However, any and all technical questions should be directed to Salian Garcia, RMC Budgets & Admin Officer, at sgarcia@rmc.ca.gov.

Other questions related to the agency may be directed to Chad Oberly, Natural Resources & Tribal Affairs Manager, at coberly@rmc.ca.gov.

Section 1: Introduction and Overview:

The Los Cerritos Wetlands Authority (LCWA) is requesting proposals from qualified firms to provide homeless community liaison services within the Los Cerritos Wetlands Complex located in the Cities of Seal Beach and Long Beach. The objective of this solicitation is to select a firm that will work in partnership with the LCWA staff for oversight of the Los Cerritos Wetlands.

The LCWA is a joint powers authority of San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy (RMC), State Coastal Conservancy (SCC), City of Long Beach (LBC) and City of Seal Beach (SBC) whose mission is to provide for a comprehensive program of acquisition, protection, conservation, restoration, maintenance and operation and environmental enhancement of the Los Cerritos Wetlands Complex consistent with the goals of flood protection, habitat protection and restoration, and improved water supply, water quality, groundwater recharge and water conservation. The LCWA currently has acquired approximately 170 acres of an estimated 500 acres of wetland area and has created the Los Cerritos Wetlands Stewardship Program designed to promote community involvement focused on environmental education, maintenance, restoration and monitoring of the wetlands. An exchange of the LCWA-owned 5 acre “LCWA Site” for the privately owned 154 acre “Synergy Site” is in process. Once finalized the LCWA landholding would be 321 acres.

Services requested will be limited to the original approximately 170 acres of LCWA properties. However, additional services may be requested on the expanded area on an as needed basis. The anticipated budget for these services is \$50,000 annually, and may be subject to change due to available funding sources.

For a map of the project area, please see Exhibit A: Project Location Map.

Section 2: Proposed Scope of Services

This land management service would provide homeless community liaison services for all the LCWA Properties which may include LCWA Central Site (sometimes referred to as LCWA Phase 1, or Bryant Lease West), Zedler Marsh, Southern Area, Steamshovel Slough, and the State Lands Commission parcel, totaling approximately 170 acres. The following is a proposed list of services that the consultant will provide in order to assure that the most sustainable and best management practices are being used on said properties.

1. Perform all duties as specified in the Protocols and Guidelines for the Safety and Security (PGSS, Exhibit B) for the LCWA Properties
2. Perform all duties as specified in the PGSS including Sub-Section C-1 to act as the LCWA Homeless Community Liaison
3. Keep free and clear any vegetation or debris known to conceal encampments.
4. Maintain vegetation to eliminate fire hazards from encampments.

5. Make sure all work in the wetlands is permitted/authorized and in full compliance with all regulations for this sensitive habitat.
6. Regularly monitor site for any problems/abnormalities and report to LCWA Staff.
7. Provide monthly photo reports to the LCWA Staff. Keep all affected community members informed of any large projects involving maintenance of property.
8. Attend all land management related field meetings between LCWA staff and regulatory agencies, program funders, and/or other stakeholders or easement-holders.
9. Attend and provide a report of activities to all LCWA board meetings.
10. Safeguard the combination code to all property access gates and distribute code to approved land users only.
11. Communicate and coordinate efforts with the LCWA's Land Management team.

Section 3: Additional Services:

Any requests for labor outside of the above proposed scope of services will be billed in addition to the monthly retainer. These may be incurred only as requested by the LCWA in specific hourly increments.

Section 4: Consultant Fee Schedule:

The services provided by this contract will be retained at a monthly fee. This fee will include a total of hours per month necessary for the Consultant to complete these services. If additional hours are required, the hours will be charged based on the Consultant's fee schedule. The Consultant must submit a fee schedule for all their staff pertinent to this proposal.

Section 5: Minimum Requirements

Entities (individuals or firms) interested in providing professional services for this contracting opportunity shall submit the following information in 8.5" x 11" format (12-point Arial font), one-inch (1") margins with each of the numbered sections below addressed and collated in a separate tab. The Proposal should include a table of contents with use of tabs or some type of divider system to clearly separate out the different parts of the Proposal.

Proposal shall provide straightforward and concise descriptions of Consultant's ability to satisfy the requirements of this RFP. Consultants shall ensure that their written responses completely and accurately indicate how they meet each criterion listed in Section 7: SELECTION CRITERIA. All documents contained in the Proposal shall have original (handwritten or digital) signatures and shall be signed by a person authorized to bind the proposing Contractor. Proposals not including the proper required attachments or original

signatures shall be deemed non-responsive. A non-responsive Proposal is one that does not meet one or more of the minimum requirements.

Submit one (1) set of the following:

1. Letter of Interest that includes the Federal Identification Number (if applicable) of the firm as well as the person authorized to negotiate and sign all agreements.
 - a) A completed W9 should be submitted with an original signature. The current version of the form is available [here](#).
2. Executive Summary (2 pages maximum).
3. A resume of the consultant(s) and for any proposed sub-contractors. The resume should include key individual's proposed project assignment and responsibilities, their specific professional experience related to this assignment, and their current work assignment(s) and projected completion dates.
4. Written statement of the consultant(s)'s qualifications that is responsive to the selection criteria below (Section 7). Consultants shall respond in writing indicating how they believe their qualifications fulfill the requirements of these criteria. Consultants must respond to each numbered criterion with complete and organized responses.
5. Methodology and Costs Proposal: Information requested is required to support the reasonableness of your quotation. Cost must have a detailed breakdown showing how the costs were determined and the desired method of payment (i.e., flat fee, lump sum, unit rate basis). The breakdown must include the following:
 - a. Proposer shall provide their Cost Proposal for performing the required services and shall include all applicable taxes and other expenses, such as all travel expenses, copying, postage, and other appropriate expenses.
 - b. For calculation purposes, Proposer shall use the below listed guidelines for costing travel, expenses, and deliverables. No separate or additional billings will be considered for reimbursement without written permission from the LCWA.
 - Transportation: Travel expenses and per diem directly related to the contract services shall be included in direct costs. Such costs shall not exceed the rates paid to the State's non-represented/excluded employees (CCR Title 2, Section 599.619).
 - Deliverables: See Section 2, Proposed Scope of Services. These costs shall be included in Cost Proposal.

- Hourly Rates: Provide hourly billing rates for staff and subcontractors as follows: Category of personnel, rate per hour, and total cost for each category of personnel.
- Identification of Subcontractor(s) Costs: Provide listing of proposed subcontractors and associated fees (i.e., admin mark-up).

6. Additional Required Documents:

- a) Current Statement of Information (can be obtained on the California Secretary of State's [website](#)). If operating under a fictitious business name, provide all supporting documentation (i.e., fictitious business name statement certified by the appropriate county clerk).
- b) If applicable, proof of current certification from the DGS Office of Small Business and Disabled Veteran Business Enterprise Services (OSDS). This information can be obtained [here](#).
- c) The Bidder's Declaration Form (GSPD-05-105, which can be found [here](#)). This form documents subcontracted services.
- d) If Applicable, Disabled Veteran Business Enterprise Declarations Form (STD 843). This can be found [here](#). This form documents compliance with requirements set forth in the Military and Veterans Code and is required to be completed for each Disabled Veteran Business Enterprise.

The State encourages Small Businesses and Disabled Veteran Business Enterprises to apply. If you feel you (if an individual), your company or your subcontractor qualifies as either, you may go [here](#) for more information or call OSDS at (916) 375-4940 for further information.

Section 6: Submission Information and Deadline

The electronic submission of a single unprotected (i.e., not password protected) PDF file of the Proposal is required. The electronic submittal will be accepted until 5:00pm on ~~Thursday, September 19th, 2024.~~ **Tuesday, October 8, 2024.**

The Proposal shall be submitted to Salian Garcia, RMC Budgets & Admin Officer sgarcia@rmc.ca.gov with carbon copy to info@rmc.ca.gov.

Hard copies of the proposal are NOT required. Facsimiles or Proposals submitted/passed through to other LCWA personnel, or personnel of related agencies, will not be accepted.

Questions regarding this RFP are welcome and shall be made in writing to Salian Garcia at the email above no later than **5:00 pm Monday August 26th, 2024**. In the interest of fairness to all potential contractors, the LCWA will not respond to individual requests for information regarding the RFP. Responses to all questions will be posted on the LCWA's website by **5:00 pm August 28th, 2024**. Note that the LCWA's responses to questions and requests for

RFP Release Date: August 21, 2024

RFP Amend One: **September 24, 2024**

clarifications will be shared with other potential proposers through e-mail and the LCWA website. It is recommended that potential proposers inform LCWA of their intent or interest in responding to this RFP. Such notification will allow for any supplemental information regarding this solicitation to be provided, including addenda and responses to questions.

Section 7: Selection Criteria

Proposals will be evaluated by a panel appointed by the LCWA. Proposals that are determined to be responsive to the mandatory requirements as indicated shall be evaluated based on the following criteria:

1. Recognition. Understanding of overall concepts and objectives of the LCWA and responsiveness to the RFQ requirements. An evaluation of the Consultant's understanding of the services will be based on this section.
2. Approach. Detailed discussion of the Consultant's approach proposed, appropriateness of the proposal, and the feasibility and readiness of the proposal for the services listed in this RFQ.
3. Qualifications. Nature and quality of past completed work and recent experience with similar projects, and education and experience of key personnel. Availability of personnel.

Upon receipt of these documents from an interested firm the LCWA may request additional information and may conduct discussions with firms/teams regarding top-ranking proposals.

Firms selected as finalists may be asked to submit additional information regarding their financial history and contract performance, including whether the firm has ever been:

- a. A defendant in any litigation alleging that the firm had defaulted in its performance of its obligations under a consulting or other agreement; or
- b. Found to be in default of a performance bond; or
- c. The subject of any bankruptcy or insolvency proceedings.

At LCWA's discretion, final interviews for selected Consultants may be held in September 2024, and a recommendation to the LCWA Governing Board for approval of awarding a contract to the successful Consultant is anticipated in November 2024.

The LCWA will attempt to negotiate a contract with the highest-ranking Consultant firm/team at compensation determined to be fair and reasonable. If the parties fail to conclude satisfactory arrangements, negotiations with that firm/team will be terminated and negotiations will then proceed in the same manner with the other firms/teams in order of ranking. In any event, the LCWA reserves the right to add, substitute, or eliminate sub-consultants in negotiating the contracts for this RFP.

LCWA PROPOSAL SCORING SHEET			Consultant:
<u>Criteria Description</u>	<u>Max Points</u>	<u>Score</u>	<u>Comments</u>
Recognition	10		
Approach	20		
Experience	20		
TOTAL	50		
Additional Points: Certified Small Business (SBE) or Disabled Veteran Business Enterprise (DVBE)	5		

Section 8: Proposal General Information

1. All Proposals become the properties of the LCWA upon receipt and will not be returned to the proposers. Costs incurred for developing Proposal and in anticipation of award of the Agreement are entirely the responsibility of the Proposer and shall not be charged to the LCWA or its JPA partners.
2. All Proposers’ responses and cost information shall remain undisclosed until a successful firm is identified or, if all proposals are rejected, after rejection of all such Proposals; following that date, all Proposals shall be regarded as public records under the California Public Records Act (GC 6250 et seq) and subject to review by the public.
3. A Proposal may be rejected if it is conditional or incomplete, or if it contains any alterations of form or other irregularities of any kind. LCWA may waive an immaterial deviation in a Proposal. LCWA’s waiver of an immaterial deviation shall in no way modify the RFP document or excuse the Proposer from full compliance with all requirements if awarded the Agreement.
4. Proposer may withdraw its Proposal by submitting a written withdrawal request to LCWA, signed by its authorized agent. Proposer may thereafter submit a modified/new Proposal prior to the Proposal Submission Deadline. Proposal modifications offered in any other manner, oral or written, shall not be considered.
5. Contractor agrees that the awarding department, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Contractor agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer

period of records retention is stipulated. Contractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Contractor agrees to include a similar right of the State to audit records and interview staff in any subcontract related to performance of this Agreement (GC § 8546.7, PCC § 10115 et seq., CCR Title 2, §1896). Contractor shall comply with the above and be aware of the penalties for violations of fraud and for obstruction of investigation as set forth in PCC § 10115.10.

A Pre-Award audit may also be performed by the LCWA, the Department of General Services, or their designated representative.

6. Prevailing Wages: Pursuant to [Labor Code Section § 1774](#), the Contractor and any subcontractors, regardless of tier, shall pay not less than the specified prevailing wage rates to all workers employed in the execution of the Contract.

Copies of the prevailing rate of per diem wages are on file at the Department of General Services, which shall be made available to all interested parties. Additionally, these prevailing wage rates are available on the Department of Industrial Relations (DIR) website [here](#). For more information, visit the Prevailing Wage Requirements page of the DIR [here](#).

7. Notification of the Right to Protest:

Should a proposer claim the LCWA failed to follow the procedures specified in either subdivision (b) or (c) of PCC § 10344, protestant must submit the initial protest letter and a detailed, written statement of protest, including the RFP title/number, and LCWA contact information, to both of the following:

Los Cerritos Wetlands Authority
Attn: Executive Officer
100 N. Old San Gabriel Canyon Road
Azusa, CA 91702

8. LCWA does not guarantee, either expressly or by implication, that any work or services will be required under any contract issued as a result of this RFP.
9. Budget Contingency Clause: It is mutually agreed that if the Budget Act of the current year and/or any subsequent years, and/or funding sources covered under any Agreements resulting from this RFP does not appropriate sufficient funds for the program, the Agreements shall be of no further force and effect. In this event, the LCWA or its JPA partners shall have no liability to pay any funds whatsoever to Contractor or to

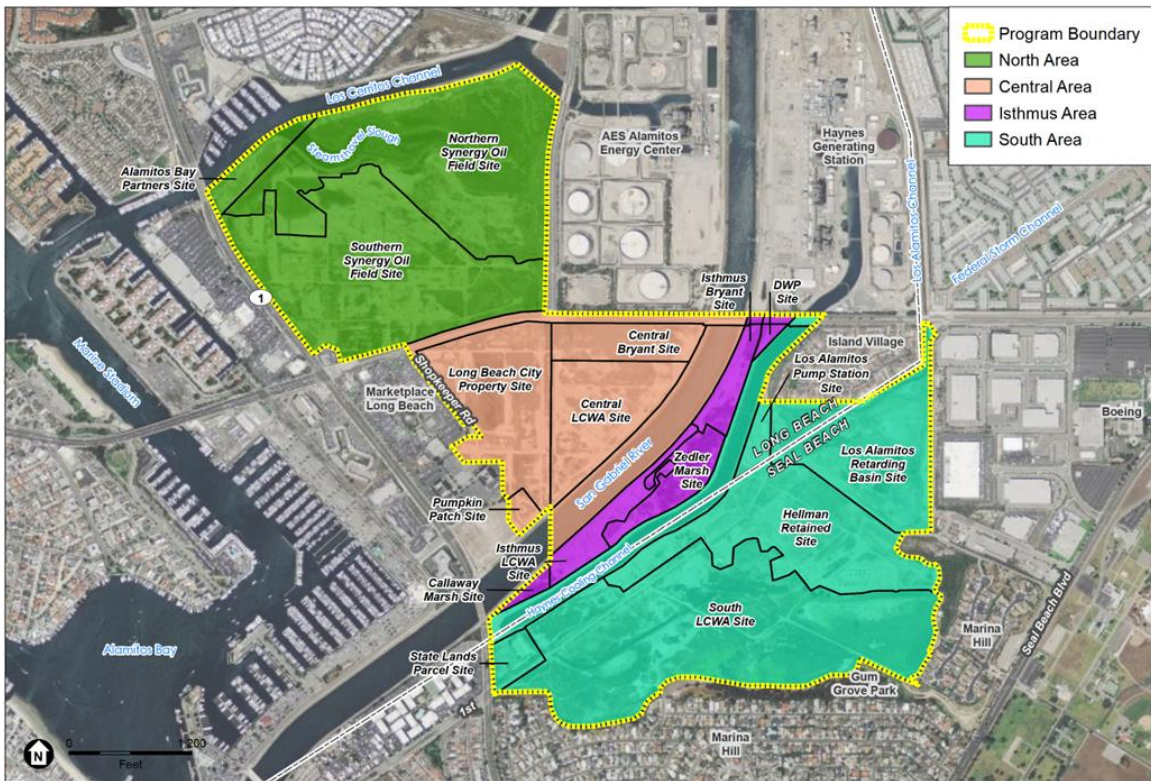
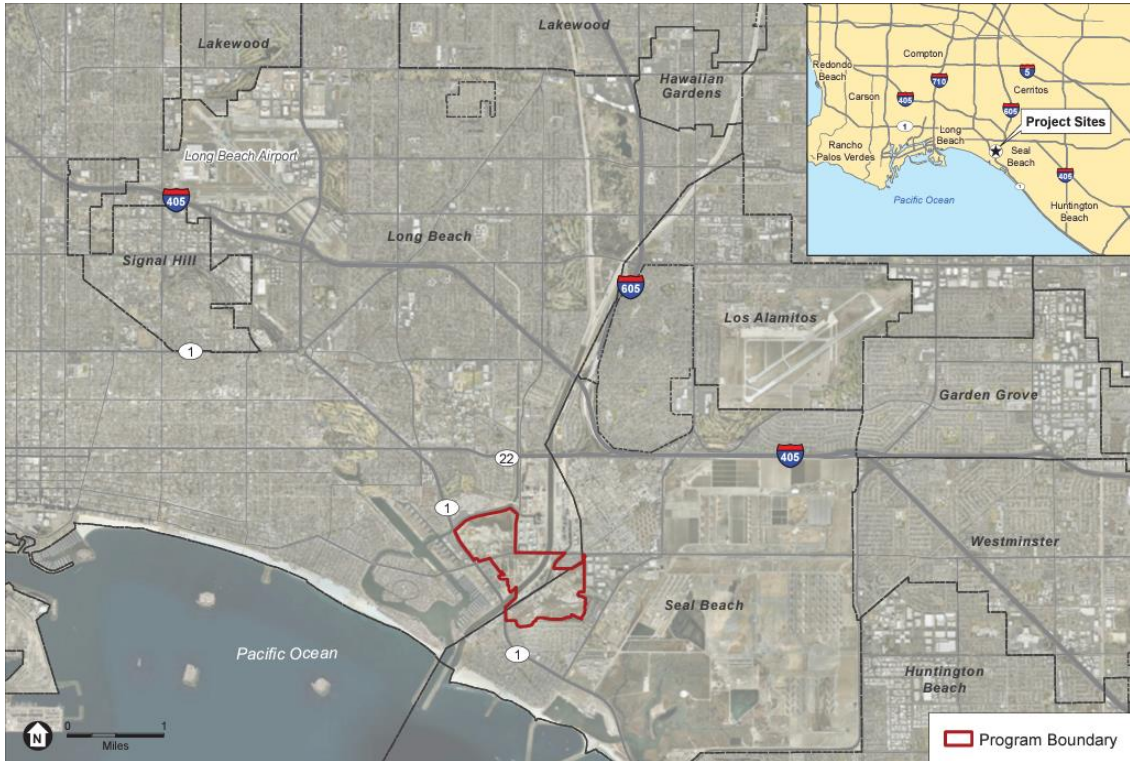
furnish any other considerations under the Agreements and Contractor shall not be obligated to perform any provisions of the Agreements.

If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel the Agreements with no liability occurring to the State or offer an agreement amendment to Contractor to reflect the reduced amount. This RFP's resulting Agreements shall be contingent upon approval of the Department of General Services (DGS), State Controller's Office, State Treasurer's Office, and/or any other entity required to approve the agreements.

10. All documents submitted in response to this RFP will become the property of the LCWA and will be regarded as public records under the California Public Records Act (Government Code Section 6250 et seq.) and subject to review by the public. Copies of the bid packages may be returned only at the bidder's expense unless such expense is waived by the LCWA.
11. All notices, clarifications, and addenda to this RFP shall be posted on the LCWA website. It is the proposing Contractor's responsibility to monitor the website for all information regarding this RFP. LCWA is not responsible for sending individual notification(s) of changes or updates. It is the sole responsibility of the proposing Contractors to remain apprised of changes to this RFP.

END OF DOCUMENT

Exhibit A: Project Location Map



LOS CERRITOS WETLANDS AUTHORITY
PROTOCOLS AND GUIDELINES FOR THE SECURITY AND SAFETY OF THE
LCWA PROPERTIES

Section A: Purpose and Scope

The LCWA Protocols and Guidelines for the Safety and Security (PGSS) of the LCWA Properties was developed in conjunction with the Los Cerritos Wetlands Stewardship Program, the City of Long Beach Police and the City's Health and Human Services and the City of Seal Beach Police Department. The purpose of this policy is to ensure that personnel understand the needs and rights of the homeless and to establish procedures to guide LCWA Staff and all hired contractors during all contacts with the homeless, whether consensual or for enforcement purposes. The LCWA recognizes that members of the homeless community are often in need of special protection and services. The LCWA will address these needs in balance with the overall mission and goals of the LCWA. In addition, it is the policy of the LCWA to provide access by permission to members of the community, while protecting the rights, dignity and private property of the homeless. Homelessness is not a crime and members of this JPA will not use homelessness solely as a basis for detention or law enforcement action.

Section B: LCWA Property Descriptions

In June 2006 the LCWA purchased from the Bryant family 67 acres straddling the San Gabriel River in Long Beach at the heart of Los Cerritos Wetlands. Likewise in December 2010 the LCWA purchased from the Hellman family 100 acres in Seal Beach commonly known as the Hellman Lowlands and when added to a 5-acre industrial property (known as the OTD Parcel), total acreage is approximately 172 acres.

Sub-Section B-1: Los Angeles County - Phase 1 East Parcel

The East Parcel is located just east of the San Gabriel River and west of the Haynes Cooling Channel on a narrow piece of land often referred to as "Zedler Marsh". Though this parcel is east of the San Gabriel River it is still within the Long Beach City limits. This property is a total of 26 acres, of which several acres receive limited tidal influence from the San Gabriel River. The LCWA owns 15 acres on the East Parcel. The LCWA property includes a small tidal marsh area and a larger area composed of wetland habitat, native upland plants and non-native weeds. The San Gabriel River bike trail provides views of the functioning salt marsh ecosystem that exists within Zedler Marsh. An easement, via 2nd Street provides road access to the LCWA property through the retained Bryant land. Zedler Marsh offers the best opportunity for habitat stewardship, education, and nature appreciation. Zedler Marsh attracts and supports a variety of wildlife including critical breeding habitat for the endangered Belding's savannah sparrow (*Passerculus sandwichensis beldingi*) and foraging habitat for the endangered California least tern (*Sterna antillarum browni*) amongst other species of special concern. The southern portion of the LCWA property is used by Signal Hill Petroleum for oil operations. There are five oil wells in use on the East Parcel and several other oil related buildings and equipment. The south end of the property is not open to the public. These properties are fenced but require consistent patrolling in order to secure the property.

Sub-Section B-2: Phase 1 West Parcel

The West Parcel is located just west of the San Gabriel River, south of 2nd Street and measures approximately 41 acres. There is currently no tidal influence on the west parcel and the LCWA has no official easement into this property. The Bryant's still privately own the frontage bordering 2nd Street and therefore, the west parcel is presently inaccessible to the public, so all stewardship activities must take place on the east parcel until easements are obtained or other arrangements are procured. Though there are no tidally influenced areas on this part of the LCWA property, there are areas that collect water and act as seasonal freshwater or brackish ponds. The salt marsh plant community is noticeably less diverse than what is found in Zelder Marsh, however, the Belding's savannah sparrow still utilizes the degraded habitat. The topography is relatively homogenous throughout the property. Several roadways crisscross through this property so that Signal Hill Petroleum can access their seven oil wells. These properties are not fenced and require consistent patrolling in order to secure the property.

Sub-Section B-3: Orange County – Phase 2/Hellman Lowlands

This property is just east of the Haynes Cooling Channel and is bordered by an active oil field to the north and house developments and Gum Grove Park along its southeast border. The land is bisected by a long tidal channel which is approximately 40 acres of tidal salt marsh habitat home to about 15 breeding pairs of Belding's savannah sparrows and several populations of rare plants like Coulter's Goldfields (*Lasthenia glabrata coulterii*), Lewis' primrose (*Camissonia lewisii*), southern tarplant (*Centromadia parryi ssp. australis*), and California Boxthorn (*Lycium californicum*). The property is fenced but the chain-link fence is consistently compromised and requires constant repairs in order to keep the public from illegally trespassing.

Section C: Homeless Community Liaison

The LCWA will hire a Contractor to act as the LCWA Homeless Community Liaison that is knowledgeable and experienced with homeless remediation, the Stewardship Program, on-going restoration projects and is compatible with the LCWA allocated costs.

Sub-Section C-1: The responsibilities of the Homeless Community Liaison include the following:

- a) Maintain and make available all of the JPA's assistance programs and other resources that are available to the homeless which include as appropriate; City of Long Beach Department of Health and Human Services, Homeless Services Coordinator and the City of Seal Beach Police Department, Homeless Community Liaison.
- b) Meet with social services and representatives of these organizations that render assistance to the homeless.
- c) Maintain a list of the areas within the LCWA properties which are recurring homeless encampments.
- d) Document incident with photos, date, time location and violation, contact appropriate law enforcement representatives and write-up a brief incident report to submit to the LCWA.
- e) Remain abreast of laws dealing with the removal and/or destruction of the personal property of the homeless. This will include the following:

1. Proper posting of notices of trespass and cleanup operations.
2. Be present during any cleanup operation conducted by this department involving the removal of personal property of the homeless to ensure that the rights of the homeless are not violated.
3. Be present during any cleanup operation conducted by the LCWA involving the removal of personal property of the homeless to ensure that the rights of the homeless are not violated.

Section D: Field Contacts

The Homeless Community Liaison will contact the following departments in accordance to each of the Cities' jurisdiction and sphere of influence to determine available resources and to schedule removal of illegal encampments.

Sub-Section D-1: City of Long Beach Department of Human and Health Services and Police Department contacts

- a) Homeless Service Officer
- b) Multi-Service Center Coordinator
- c) Police Department East Division

Sub-Section D-2: City of Seal Beach Police Department Contacts

- a) Homeless Community Liaison Officer
- b) Department of Public Works

The LCWA Homeless Community Liaison is encouraged to contact the homeless for purposes of rendering aid, support and for community oriented policing purposes. Nothing in this policy is meant to dissuade the Homeless Community Liaison from contacting the appropriate law enforcement and taking reasonable enforcement action when facts support a reasonable suspicion of criminal activity. However, when encountering a homeless person who has committed a nonviolent misdemeanor and continued freedom is not likely to result in a continuation of the offense or a breach of the peace. The Homeless Community Liaison is encouraged to consider long-term solutions to problems that may relate to the homeless, such as shelter referrals and counseling in lieu of physical arrest. The LCWA should provide homeless persons with resource and assistance information whenever it is reasonably apparent that such services may be appropriate.

Section E: Site Security

Security is essential to maintaining safe and healthy wetlands for the public. Although the LCWA Phase 1 properties are not fenced and preventing trespassing is an ongoing concern. Following are measures that will ensure the LCWA properties are patrolled and trespassers are escorted off the properties.

- a) Place no trespassing, camping or open fires signs throughout the property.
- b) Contact the Long Beach and Seal Beach Police Departments to report trespasses.
- c) The Homeless Community Liaison will conduct quarterly surveys (every three months) of the unauthorized encampments on the property or as

necessary. If necessary, contact and coordinate the necessary personnel for removal of the unauthorized encampments.

- d) Provide educational materials to the easement holders, volunteers, and the general public on the protocols if they encounter unauthorized encampments on the LCWA properties.

Section F: Homeless Remediation

Sub-Section F-1: Regular site visitation and monitoring will occur by the Homeless Community Liaison to ensure the safety of the oil operations and to assess ecological impacts by any occupants. The Homeless Community Liaison will coordinate and remove unauthorized encampments with the help of local law enforcement and the City of Long Beach Department of Health and Human Services. In addition, the Homeless Community Liaison will schedule the trimming of low growing trees and perimeter fencing improvements as necessary.

Sub-Section F-2: Removal of the unauthorized encampments will improve the ecology of the wetlands by:

- a) Improving nesting habitat encroachment during breeding season (Feb-June)
- b) Discourage unapproved animal practice such as dog walking, dog training. And unpermitted habitat alterations, such as campfires.

Sub-Section F-3: Homeless members of the community will receive the same level and quality of service provided to other members of the community. The fact that a victim or witness is homeless can, however, require special considerations for a successful investigation and prosecution.

Sub-Section F-4: An attempt should be made to capture the following when handling investigations involving homeless victims, witnesses or suspects:

- a) Document alternate contact information. This may include obtaining addresses and phone numbers of relatives and friends.
- b) Document places the homeless person may frequent.
- c) Provide homeless victims with victim/witness resources when appropriate.
- d) Consider whether a crime should be reported and submitted for prosecution, even when a homeless victim indicates that he/she does not desire prosecution.

Section G: Guidelines for Homeless Annual Relocation and Removal of Illegal Encampments

The Homeless Community Liaison will schedule and conduct an annual or as necessary strategic relocation and removal of illegal encampments by use of the following procedures per California Penal Code 647 (e).

Sub-Section G-1: Personal Property

The personal property of homeless persons must not be treated differently than the property of other members of the public. The LCWA should use reasonable care when handling, collecting and retaining the personal property of homeless persons and should not destroy or discard the personal property of a homeless

person. When a homeless person is arrested or otherwise removed from a public place, the LCWA should make reasonable accommodations to permit the person to lawfully secure his/her personal property. Otherwise, the personal property should be collected for safekeeping. If the arrestee has more personal property than can reasonably be collected and transported by the LCWA, other resources should be consulted and the City of Long Beach Department of Health and Human Services can provide additional resources. The property should be photographed and measures should be taken to remove or secure the property. It will be the LCWA's responsibility to coordinate the removal and safekeeping of the property.

Sub-Section G-2: Instructions for relocating and removing homeless encampments.

The LCWA should not conduct or assist in cleanup operations of belongings that reasonably appear to be the property of homeless persons without the prior authorization and coordination with the City of Long Beach Health and Human Services or the Seal Beach as appropriate jurisdiction pertains. When practicable, requests by the public for cleanup of a homeless encampment should be referred to the Homeless Community Liaison who encounter unattended encampments, bedding or other personal property in public areas that reasonably appears to belong to a homeless person should not be removed or destroyed until the following procedures for relocation and removal are followed.

a) One week before relocation and removal of illegal encampments

Homeless Camps – Requires coordination with multiple agencies and organizations that address homeless issues and that perform relocation, shelter removal and site cleanup documented primarily through coordination efforts and possible cleanup. The Homeless Community Liaison will contact the City of Long Beach Department of Health and Human Services per Section D as well as the appropriate Police Department to coordinate a move out date. The LCWA will post a date and time for relocation and removal, giving the homeless the appropriate time to lawfully exit the LCWA properties and abandon their camps. Contact the City of Long Beach Homeless Services to receive brochures and relocation information to distribute

b) Before the Event

- Send out reminder email to personnel, partners and those that will conduct the annual survey for homeless encampments.
- Survey site to determine event objective based on work-plan, constraints, timeline and other priorities
- Have game-plan of work to be accomplished one week prior event
- Have leaders scheduled and designated for days of events
- Have liability collection sheet ready for event
- Contact landowners to schedule dumpsters drop and pick-up
- Have tools and materials on site one half-hour prior to event
- Place directive signs (where to stop, what to be concerned with, leave bags next to dumpster)
- Ensure trash bags, latex gloves, relocation brochures, shade structure, table hand sanitizer are available for participants.

- Place abandonment notices around the homeless encampments giving the homeless population a 48-hours notice to abandon the property or risk being arrested for trespassing.
- c) **During Event**
- Take photos
 - Sign all participants in on liability sheets
 - Introduce the relocation team with the LCWA properties
 - Go over game-plan and safety concerns with participants
 - Distribute necessary safety materials and tools
 - Delegate leaders to organize smaller groups if larger groups necessitate
 - Stay on designated roads and work-sites
- d) **After Event**
- Thank everyone for their participation
 - Make sure all necessary materials are accounted for (i.e. tools, liability sheets) conduct sweeps of all the LCWA properties or as needed.
 - Surveyed for new and returned homeless encampments monthly
 - Weigh the trash
 - Throw trash in bin
 - Retrieve directive signs
 - Contact proper Cities Departments and landowners for pick-up of the dumpsters
 - Monthly monitoring of unauthorized encampments may result in clean up days being adjusted to a frequency of more than an annual event, if so staff will seek additional board authorization.

Sub-Section G-3: Ecological Issues.

Sometimes homeless encampments can impact the ecology and natural resources of the community and may involve criminal offenses beyond mere littering. The Homeless Community Liaison is encouraged to notify other appropriate agencies or departments when a significant impact to the environment has or is likely to occur. Significant impacts to the environment may warrant a crime report, investigation, supporting photographs and notification to the LCWA.

Exhibit C

Proposal for Homeless Community Liaison Services within Los Cerritos Wetlands

Cover Letter

Los Cerritos Wetlands Stewards

September 18, 2024

Los Cerritos Wetlands Authority

Attn: Executive Officer

100 N. Old San Gabriel Canyon Road

Azusa, CA 91702

Subject: Proposal Submission for Homeless Community Liaison Services within Los Cerritos Wetlands

Dear Members of the Selection Committee,

On behalf of Los Cerritos Wetlands Stewards (LCWS), I am pleased to submit our proposal for the Homeless Community Liaison Services contract within the Los Cerritos Wetlands. Our organization has a proven track record of managing complex environmental and social service projects, and we are well-equipped to meet the Los Cerritos Wetlands Authority's (LCWA) objectives through efficient and effective service delivery.

Our proposal outlines a comprehensive approach to managing unauthorized encampments within the wetlands, ensuring minimal environmental impact and strict compliance with all regulatory requirements. We leverage specialized equipment and a highly trained team to perform rapid encampment removals, conduct regular environmental monitoring, and provide liaison services that connect homeless individuals to essential social support systems. Our methods are designed to align closely with the LCWA's goals of habitat preservation, public safety, and community engagement.


Key aspects of our proposal include:

- A detailed plan for the timely and compliant removal of encampments using advanced equipment and protocols.
- Strategies for ongoing habitat monitoring and environmental protection to prevent re-establishment of encampments.
- A robust liaison program aimed at supporting homeless individuals through humane engagement and connection to services.

We are confident that LCWS can provide the LCWA with the reliable and high-quality services needed to achieve your mission. Our experience, resources, and commitment to both environmental stewardship and community support make us a strong partner for this contract.

Thank you for considering our proposal. We look forward to the opportunity to discuss how our approach can best serve the needs of the Los Cerritos Wetlands Authority. Please do not hesitate to contact me directly at (562) 225-4669 or larkinstall63@gmail.com should you require any further information or clarification.

Sincerely,



Lenny Arkinstall
Founder/CEO
Los Cerritos Wetlands Stewards
(562) 225-4669

Executive Summary

Organization: Los Cerritos Wetlands Stewards

Project: Homeless Community Liaison Services within Los Cerritos Wetlands

Objective: To provide a comprehensive suite of services aimed at efficiently managing unauthorized encampments, conducting continuous environmental monitoring, and offering liaison services to homeless individuals within the Los Cerritos Wetlands. Our approach is designed to align with the Los Cerritos Wetlands Authority's (LCWA) mission of habitat preservation, public safety, and community engagement.

Project Overview:

LCWS proposes a multi-faceted approach to address the ongoing challenges of unauthorized homeless encampments within the Los Cerritos Wetlands. Our plan integrates three core service areas:

- 1. Encampment Management:** We will utilize specialized equipment and trained personnel to identify, assess, and swiftly remove unauthorized encampments within the wetlands. Our target is to perform removals within 72 hours of identification, ensuring minimal disruption to sensitive habitats and compliance with all relevant environmental regulations.
- 2. Environmental Monitoring:** Our team will conduct regular monitoring of the wetlands, performing habitat assessments and compliance checks to maintain ecological integrity. We will provide detailed monthly reports to LCWA staff, including photographic documentation and data on encampment activities, ensuring transparency and accountability in all operations.
- 3. Liaison Services:** Our trained liaison staff will engage directly with homeless individuals, offering compassionate and informed support to connect them with available social services, including housing, healthcare, and employment resources. This aspect of our work not only addresses immediate encampment concerns but also contributes to long-term solutions for the individuals involved.

Alignment with LCWA Objectives:

Our proposed services are closely aligned with the LCWA's objectives of restoring and maintaining the ecological health of the wetlands while addressing the social challenges associated with homelessness. We recognize the importance of balancing environmental stewardship with humane treatment of homeless individuals, and our approach is tailored to meet these dual objectives.

Key Benefits of Our Approach:

- **Efficiency and Expertise:** With over 20 years of experience in managing environmental and homeless services, LCWS brings a proven track record of success in similar projects. Our team is equipped with the skills, knowledge, and resources needed to deliver results efficiently and effectively.
- **Comprehensive Reporting and Accountability:** We are committed to providing detailed, transparent reporting on all activities, ensuring that the LCWA is fully informed of progress and outcomes. Our regular monitoring and compliance checks will support the ongoing preservation of the wetlands and prevent the re-establishment of encampments.
- **Community and Stakeholder Engagement:** We will actively involve community members and stakeholders in the management of the wetlands, ensuring open communication and collaboration. Our educational outreach efforts will help foster community understanding and support for the project's objectives.

Qualifications and Experience:

LCWS is uniquely qualified to provide these services, with a highly skilled team that includes experts in homeless outreach, environmental compliance, and operational management. Our personnel have extensive experience working in sensitive environmental areas and with vulnerable populations, ensuring that we can meet the LCWA's requirements with professionalism and compassion.

Cost Proposal:

Our cost proposal includes a detailed breakdown of all expenses, covering personnel, equipment, supplies, and operational costs. We offer a cost-effective solution that maximizes value while adhering to the LCWA's financial guidelines and requirements.

Conclusion:

LCWS is committed to supporting the LCWA's mission through efficient and effective service delivery. We look forward to the opportunity to partner with the LCWA in managing the Los Cerritos Wetlands responsibly, enhancing both ecological health and community well-being.

Organizational Information

Background: LCWS has extensive experience in environmental management and homeless liaison services, with over 20 years of successfully executing large-scale clean-up operations and

collaborating with municipal partners. Our expertise includes managing environmentally sensitive areas and working directly with vulnerable populations to provide humane and effective service interventions.

Key Personnel:

- **Lenny Arkininstall**, Homeless Liaison Coordinator: Expertise in homeless outreach and case management, responsible for service delivery and stakeholder coordination.
- **Jackson Driscoll**, Environmental Specialist: Certified professional responsible for environmental compliance, habitat assessments, and reporting.
- **Jibing Lopez**, Field Supervisor: Oversees field operations, staff management, and the deployment of specialized equipment.

Statement of Qualifications: Response to Selection Criteria

Consultant Name: LCWS

Project: Homeless Community Liaison Services within Los Cerritos Wetlands

1. Recognition: Understanding of Overall Concepts and Objectives of the LCWA

Response: LCWS fully understands the Los Cerritos Wetlands Authority's (LCWA) mission to protect, restore, and enhance the wetlands while addressing the impacts of unauthorized homeless encampments. Our approach aligns with LCWA's goals by integrating environmental management with humane homeless liaison services. We recognize that effective management of the wetlands involves not only the removal of encampments but also ongoing habitat preservation and proactive community engagement.

Our proposal directly addresses these dual objectives through:

- **Environmental Stewardship:** We commit to preserving sensitive habitats by removing encampments swiftly and responsibly, using specialized equipment and protocols designed to minimize environmental disruption.
- **Community Support:** We provide liaison services that connect homeless individuals to social services, ensuring that the human aspect of the wetlands management is handled with dignity and respect.

We have structured our proposal to align with the LCWA's comprehensive goals of habitat conservation, community safety, and compliance with environmental regulations, reflecting a deep understanding of the overall concepts and objectives outlined by the Authority.

2. Approach: Detailed and Feasible Plan for Service Delivery

Response: Our approach is designed to deliver the required services effectively, efficiently, and in full compliance with the LCWA's specifications. We propose a comprehensive, detailed plan that includes:

- **Encampment Management:** Utilizing advanced equipment and trained personnel, we will achieve prompt encampment removal, targeting an average response time of 72 hours from identification to action. Our methodology ensures compliance with environmental and safety standards, reducing risks associated with encampments, such as fire hazards and habitat degradation.
- **Ongoing Environmental Monitoring:** Our team will conduct regular site inspections and compliance checks, providing monthly reports that include data on habitat conditions, encampment activity, and environmental impacts. This proactive monitoring allows for early detection and swift intervention, preventing the re-establishment of encampments.
- **Liaison Services:** We will engage homeless individuals through respectful, informed interactions, guiding them toward available resources such as housing, healthcare, and other essential services. This component of our approach not only addresses immediate encampment concerns but also contributes to long-term solutions for the individuals involved.

The feasibility and readiness of our approach are demonstrated by our existing capabilities, trained staff, and the deployment of specialized resources, ensuring that we can commence operations immediately upon contract award.

3. Qualifications: Experience, Expertise, and Availability of Personnel

Response: LCWS possesses extensive experience in the fields of environmental management and homeless services, with a history of successful project execution that aligns closely with the LCWA's requirements.

- **Relevant Experience:** LCWS has over 20 years of experience managing large-scale clean-ups and working in the Los Cerritos Wetlands, as well as other environmentally sensitive habitats throughout the Greater Long Beach area. We have a proven track record of effective collaboration with municipal agencies, law enforcement, and community partners, showcasing our ability to operate efficiently and compliantly within regulated environments.
- **Expert Personnel:** Our team includes highly qualified professionals with specialized expertise relevant to this contract:
 - **Lenny Arkinstall**, Homeless Liaison Coordinator: Brings 30 years of experience in homeless outreach, case management, and community engagement.
 - **Jackson Driscoll** Environmental Specialist: Experienced in habitat restoration, environmental compliance, and project management. Holds BS Natural Resource Management, Oregon State University
 - **Jeibin Lopez**, Field Supervisor: Responsible for overseeing on-site operations, equipment management, and team leadership. Extensive background in field supervision and safety compliance.

- **Availability and Readiness:** Our personnel are fully available and committed to this project. We maintain a flexible staffing model that allows us to scale resources as needed to meet the demands of the contract, ensuring consistent service delivery without interruption.

Our qualifications fulfill the requirements set forth in Section 7 of the RFP, demonstrating our capacity to effectively execute the Homeless Community Liaison Services contract in alignment with LCWA's expectations and standards.

Methodology and Costs Proposal

Methodology

Overview:

LCWS will deliver Homeless Community Liaison Services within the Los Cerritos Wetlands, adhering to the specific requirements outlined in the RFP. Our methodology is designed to effectively manage unauthorized encampments, provide liaison services to homeless individuals, and continuously monitor environmental conditions to ensure compliance with all applicable regulations and best practices.

Summary of RFP Requirements and Our Approach:

- 1. Performance of Duties as Specified in Protocols and Guidelines for Safety and Security (PGSS):**
 - We will execute all tasks in accordance with the PGSS for the LCWA properties, ensuring safety and security are maintained throughout our operations. This includes maintaining clear areas free of vegetation that could conceal encampments and performing duties as the LCWA Homeless Community Liaison.
- 2. Encampment Management and Environmental Compliance:**
 - **Identification and Assessment:** Regularly scheduled site visits will be conducted to identify unauthorized encampments and assess their impact on the environment. We will utilize specialized equipment and trained personnel to ensure that encampments are removed promptly, with a target of 72 hours from identification, minimizing environmental disruption.
 - **Compliance Checks:** All operations will adhere to environmental regulations and safety protocols, including appropriate disposal of debris and restoration of affected areas. Our team will ensure that all activities on the wetlands are fully permitted and authorized, in full compliance with regulatory standards for sensitive habitats.
- 3. Liaison Services and Community Engagement:**
 - **Direct Engagement with Homeless Individuals:** Our liaison team will engage homeless individuals residing in the wetlands, offering guidance and connecting them to essential services such as housing, healthcare, and other community

resources. We will maintain detailed records of all interactions and follow up to support long-term positive outcomes.

- **Coordination with Social Services and Stakeholders:** We will collaborate with local law enforcement, social services, and the LCWA’s land management team to ensure a coordinated approach to encampment management and homeless outreach, attending all necessary meetings and providing regular updates on activities.

4. Environmental Monitoring and Reporting:

- **Regular Site Monitoring:** We will conduct ongoing environmental monitoring to assess habitat conditions and identify any new encampments. Monthly reports will be provided to LCWA staff, including photographic documentation and detailed descriptions of any issues or abnormalities observed during site visits.
- **Stakeholder Communication:** We will keep all affected community members informed of major projects or maintenance activities involving the property, ensuring transparency and community involvement in the management of the wetlands.

Cost Proposal

Category	Description	Hourly Rate/Unit Cost	Estimated Hours/ Month	Annual Total Cost
Personnel Costs				
Homeless Liaison Coordinator	Coordination and engagement with homeless individuals	\$100/hour	9	\$10800
Environmental Specialist	Habitat assessments and compliance checks	\$75/hour	9	\$8,100
Support Staff (Laborers, Data Analysts, etc.)	Assisting field operations and data management	\$75/hour	30	\$27,000
Total				\$45,900

*Hourly rates include the PPE, Specialized Equipment, Administrative Support, etc.

**Upon request from LCWA, large jobs (vegetation removal, fence repair, etc.)—6-man crew will be charged at a rate of \$3,500/day.

Method of Payment

- **Desired Payment Method:** Flat fee or lump sum based on service milestones as specified by LCWA guidelines.
- **Payment Terms:** Payments to be made on a monthly basis upon receipt and approval of deliverables and corresponding invoices.

Additional Notes:

- All costs are inclusive of travel, copying, postage, and other operational expenses as required by the RFP.
- No separate or additional billings will be considered for reimbursement without written permission from the LCWA.

Compliance and Reporting

We will adhere to all applicable regulations and guidelines, including those outlined in the RFP. Our reporting structure includes:

- **Monthly Operational Reports:** Detailing encampment removals, environmental impacts, and service connections.
- **Annual Impact Assessment:** A comprehensive evaluation of all activities, outcomes, and compliance with contract terms, providing a detailed summary to inform future strategies and improvements.

Risk Management and Safety Protocols

Our approach includes robust risk management strategies, including:

- **Safety Training and Protocols:** All personnel receive ongoing safety training and are equipped with the necessary PPE to ensure compliance with health and safety standards during all operations.
- **Contingency Planning:** We maintain flexible operational plans to address potential risks such as weather disruptions or access issues, ensuring continuity of service delivery without compromising quality.

Conclusion

LCWS is uniquely positioned to deliver the required services efficiently, effectively, and in full alignment with the Los Cerritos Wetlands Authority's mission and goals. We bring the expertise, resources, and commitment needed to manage the wetlands responsibly while supporting the community. We look forward to the opportunity to partner with LCWA in this critical endeavor.

Please feel free to contact us with any questions or for further clarifications. We appreciate your consideration of our proposal.

**Request for Taxpayer
 Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
 requester. Do not
 send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)
Los Cerritos Wetlands Stewardship, Inc.

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.
 Individual/sole proprietor C corporation S corporation Partnership Trust/estate
 LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership)
Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.
 Other (see instructions) _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
 Exempt payee code (if any) _____
 Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____
(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions

5 Address (number, street, and apt. or suite no.). See instructions.
6289 E. Pacific Coast Highway

6 City, state, and ZIP code
Long Beach, CA 90803

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number

				-						
--	--	--	--	---	--	--	--	--	--	--

or

Employer identification number

9	5	-	4	8	0	4	3	9	0
---	---	---	---	---	---	---	---	---	---


Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person  Date **9-17-24**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they



BA20241671137

B3050-2219 09/18/2024 3:59 PM Received by California Secretary of State



STATE OF CALIFORNIA
Office of the Secretary of State
STATEMENT OF INFORMATION
CA NONPROFIT CORPORATION

California Secretary of State
 1500 11th Street
 Sacramento, California 95814
 (916) 657-5448

For Office Use Only

-FILED-

File No.: BA20241671137

Date Filed: 9/18/2024

Entity Details			
Corporation Name	THE LOS CERRITOS WETLANDS STEWARDSHIP, INC.		
Entity No.	2195016		
Formed In	CALIFORNIA		
Street Address of California Principal Office of Corporation			
Street Address of California Office	6289 E. PACIFIC COAST HIGHWAY LONG BEACH, CA 90803		
Mailing Address of Corporation			
Mailing Address	6289 E. PACIFIC COAST HIGHWAY LONG BEACH, CA 90803		
Attention			
Officers			
Officer Name	Officer Address	Position(s)	
LEONARD ARTHUR ARKINSTALL	6289 E. PACIFIC COAST HIGHWAY LONG BEACH, CA 90803	Chief Executive Officer	
Lisa Arkinstall	29212 Smokewood Drive Murrieta, CA 92563	Secretary	
Eugene Anderson	6289 E. Pacific Coast Highway Long Beach, CA 90803	Chief Financial Officer	
Additional Officers			
Officer Name	Officer Address	Position	Stated Position
None Entered			
Agent for Service of Process			
Agent Name	GEORGE TEATS		
Agent Address	540 N. GOLDEN CIRCLE DRIVE #206 SANTA ANA, CA 92705		
Email Notifications			
Opt-in Email Notifications	Yes, I opt-in to receive entity notifications via email.		
Electronic Signature			
<input checked="" type="checkbox"/> By signing, I affirm that the information herein is true and correct and that I am authorized by California law to sign.			
<i>George W Teats Jr CPA</i>	<i>09/18/2024</i>		
Signature	Date		



Secretary of State Certificate of Status

I, SHIRLEY N. WEBER, PH.D., California Secretary of State, hereby certify:

Entity Name: THE LOS CERRITOS WETLANDS STEWARDSHIP, INC.
Entity No.: 2195016
Registration Date: 07/24/2000
Entity Type: Nonprofit Corporation - CA - Public Benefit
Formed In: CALIFORNIA
Status: Active

The above referenced entity is active on the Secretary of State's records and is authorized to exercise all its powers, rights and privileges in California.

This certificate relates to the status of the entity on the Secretary of State's records as of the date of this certificate and does not reflect documents that are pending review or other events that may impact status.

No information is available from this office regarding the financial condition, status of licenses, if any, business activities or practices of the entity.



IN WITNESS WHEREOF, I execute this certificate and affix the Great Seal of the State of California this day of April 26, 2024.

SHIRLEY N. WEBER, PH.D.
Secretary of State

Certificate No.: 204480931

To verify the issuance of this Certificate, use the Certificate No. above with the Secretary of State Certification Verification Search available at bizfileOnline.sos.ca.gov.

BIDDER DECLARATION

1. Prime bidder information (Review attached Bidder Declaration Instructions prior to completion of this form):

- a. Identify current California certification(s) (MB, SB, NVSA, DVBE):** _____ **or None** (If "None," go to Item #2)
- b. Will subcontractors be used for this contract?** **Yes** **No** (If yes, indicate the distinct element of work your firm will perform in this contract e.g., list the proposed products produced by your firm, state if your firm owns the transportation vehicles that will deliver the products to the State, identify which solicited services your firm will perform, etc.). Use additional sheets, as necessary.
- _____
- _____

- c. If you are a California certified DVBE:** (1) Are you a broker or agent? **Yes** **No**
 (2) If the contract includes equipment rental, does your company own at least 51% of the equipment provided in this contract (quantity and value)? **Yes** **No** **N/A**

2. If no subcontractors will be used, skip to certification below. Otherwise, list all subcontractors for this contract. (Attach additional pages if necessary):

Subcontractor Name, Contact Person, Phone Number & Fax Number	Subcontractor Address & Email Address	CA Certification (MB, SB, NVSA, DVBE or None)	Work performed or goods provided for this contract	Corresponding % of bid price	Good Standing?	51% Rental?
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>

CERTIFICATION: By signing the bid response, I certify under penalty of perjury that the information provided is true and correct.

BIDDER DECLARATION Instructions

All prime bidders (the firm submitting the bid) must complete the Bidder Declaration.

1.a. Identify all current certifications issued by the State of California. If the prime bidder has no California certification(s), check the line labeled “None” and proceed to Item #2. If the prime bidder possesses one or more of the following certifications, enter the applicable certification(s) on the line:

- Microbusiness (MB)
- Small Business (SB)
- Nonprofit Veteran Service Agency (NVSA)
- Disabled Veteran Business Enterprise (DVBE)

1.b. Mark either “Yes” or “No” to identify whether subcontractors will be used for the contract. If the response is “No”, proceed to Item #1.c. If “Yes”, enter on the line the distinct element of work contained in the contract to be performed or the goods to be provided by the prime bidder. Do not include goods or services to be provided by subcontractors.

Bidders certified as MB, SB, NVSA, and/or DVBE must provide a commercially useful function as defined in Military and Veterans Code Section 999 for DVBEs and Government Code Section 14837(d)(4)(A) for small/microbusinesses.

Bids must propose that certified bidders provide a commercially useful function for the resulting contract or the bid will be deemed non-responsive and rejected by the State. For questions regarding the solicitation, contact the procurement official identified in the solicitation.

Note: A subcontractor is any person, firm, corporation, or organization contracting to perform part of the prime’s contract.

1.c. This item is only to be completed by businesses certified by California as a DVBE.

(1) Declare whether the prime bidder is a broker or agent by marking either “Yes” or “No”. The Military and Veterans Code Section 999.2 (b) defines “broker” or “agent” as a certified DVBE contractor or subcontractor that does not have title, possession, control, and risk of loss of materials, supplies, services, or equipment provided to an awarding department, unless one or more of the disabled veteran owners has at least 51-percent ownership of the quantity and value of the materials, supplies, services, and of each piece of equipment provided under the contract.

(2) If bidding rental equipment, mark either “Yes” or “No” to identify if the prime bidder owns at least 51% of the equipment provided (quantity and value). If **not** bidding rental equipment, mark “N/A” for “not applicable.”

2. If no subcontractors are proposed, do not complete the table. Read the certification at the bottom of the form and complete “Page ___ of ___” on the form.

If subcontractors will be used, complete the table listing all subcontractors. If necessary, attach additional pages and complete the “Page ___ of ___” accordingly.

2. (continued) Column Labels

Subcontractor Name, Contact Person, Phone Number & Fax Number—List each element for all subcontractors.

Subcontractor Address & Email Address—Enter the address and if available, an Email address.

CA Certification (MB, SB, NVSA, DVBE or None)—If the subcontractor possesses a current State of California certification(s), verify on this website (www.eprocure.pd.dgs.ca.gov).

Work performed or goods provided for this contract—Identify the distinct element of work contained in the contract to be performed or the goods to be provided by each subcontractor. Certified subcontractors must provide a commercially useful function for the contract. (See paragraph 1.b above for code citations regarding the definition of commercially useful function.) If a certified subcontractor is further subcontracting a greater portion of the work or goods provided for the resulting contract than would be expected by normal industry practices, attach a separate sheet of paper explaining the situation.

Corresponding % of bid price—Enter the corresponding percentage of the total bid price for the goods and/or services to be provided by each subcontractor. Do not enter a dollar amount.

Good Standing?—Provide a response for each subcontractor listed. Enter either “Yes” or “No” to indicate that the prime bidder has verified that the subcontractor(s) is in good standing for all of the following:

- Possesses valid license(s) for any license(s) or permits required by the solicitation or by law
- If a corporation, the company is qualified to do business in California and designated by the State of California Secretary of State to be in good standing
- Possesses valid State of California certification(s) if claiming MB, SB, NVSA, and/or DVBE status

51% Rental?—This pertains to the applicability of rental equipment. Based on the following parameters, enter either “N/A” (not applicable), “Yes” or “No” for each subcontractor listed.

Enter “N/A” if the:

- Subcontractor is NOT a DVBE (regardless of whether or not rental equipment is provided by the subcontractor) or
- Subcontractor is NOT providing rental equipment (regardless of whether or not subcontractor is a DVBE)

Enter “Yes” if the subcontractor is a California certified DVBE providing rental equipment and the subcontractor owns at least 51% of the rental equipment (quantity and value) it will be providing for the contract.

Enter “No” if the subcontractor is a California certified DVBE providing rental equipment but the subcontractor does NOT own at least 51% of the rental equipment (quantity and value) it will be providing.

Read the certification at the bottom of the page and complete the “Page ___ of ___” accordingly.

Key Resumes

Lenny Arkinstall

6289 E, Pacific Coast Highway Long Beach CA 90803 (562) 225-4669 Lenny@lcstewards.org

Profile

A visionary whose passion for the natural world has led to a successful, 30+ year career in natural resource management. Lenny is a problem solver with a strong track record of delivering results. His empirical knowledge, leadership, and adaptive management approach have allowed him to play an integral role in the restoration and preservation of ecologically sensitive areas throughout Southern California.

Selected Testimony

“He (Lenny Arkinstall) has formal training with foremost experts in wetlands restoration and wetlands ecology, including Professor Joy Zedler (professor of Botany and Aldo Leopold Chair in Restoration Ecology at the University of Wisconsin) and Professor John Callaway (University of San Francisco) among others... and has over a decade of experience, working with an extensive and growing group of experts, students, and the general public, managing and restoring wetlands and marine ecosystems.”

Phil T. Hestor, Director of the Department of Parks, Recreation, and Marine City of Long Beach

“Lenny is unique in his combination of knowledge, experience, cooperativeness, dedication, zeal, affability, and local knowledge... the attributes embodied in Lenny Arkinstall’s experience, knowledge and demeanor makes him highly qualified in habitat maintenance, restoration and restoration experimentation.”

John R. Ekhoﬀ, Associate Biologist, South Coast Region, CA Department of Fish and Game

Professional Experience:

Founder and CEO of the Los Cerritos Wetlands Stewards, Inc. 2000-Present

- Oversees the day to day maintenance and management operations of several Environmentally Sensitive Areas for the City of Long Beach. Sites include, Golden Shore Reserve, Colorado Lagoon Restoration, Sims Pond biological reserve, Rainbow Lagoon, Rainbow Harbor, Jack Dunster reserve. Marine Stadium, Bluff Park Restoration, Annex Native Restoration, Bixby Extension Restoration, Apian Way Restoration, and Davies Launch Ramp.
- Conducts biological surveys for the state listed *Rallus longirostris obsoletus* (California clapper rail) and the federally and state listed *Passerculus sandwichensis* (Belding savannas sparrows).
- Serves and a mediator between landowners and community advocates regarding environmental issues
- Works with clients to address emerging environmental issues on client owned properties.

Past Achievements

- Served as the lead restoration biologist on the Newport Beach Coastal Dune Restoration Project for the Coastal Commission, which was described as the most successful dune restoration project in California history.
- Obtained mitigation credit for the successful restoration of Golden Shore Reserve for the Aquarium of the Pacific, Jack Dunster biological Reserve for city of Long Beach, Wilmington Green “prop O” funding city of LA, Currently Machado Lake prop O funding city of LA. 50 acres.
- Served as a site manager for Golden Shore Marine Biological Reserve Park since 1999 and hosts Friends of the Los Angeles River’s annual “great river cleanup” and “Adopt A Wetland Program” for the El Dorado Nature Center, since 2002• Performs ongoing vegetation management and a homeless liaison for the Santa Monica Mountains and Rivers Conservancy, & Los Cerritos Wetland Authority, since 2005
- Land Manager for City of Long Beach’s Bryant Property since 2014.
- Manager for the City of Long Beach’s Market Place Marsh since 2011.
- Last remaining wetlands LA county Los Cerritos Wetlands trash removal single handed 6 years 65 acres, 1994 currently maintain.
- Successfully restored (fennel removal) Michael Landen park in Malibu, CA.
- On-going vegetation control for Signal Hill Petroleum since 2011.
- Catalina Island Conservancy invasive plant control and fire defensible clearing. 60 acres.
- Built shore bird and wetland exhibit Aquarium of the Pacific, 2005.
- Lead consultant and led restoration effort for a 900 acres wildlife refuge in conjunction with the US Navy and US Fish and Wildlife Service 1998.
- Aided in the joint restoration effort of the Tijuana Slough wetlands with the US Fish and Wildlife Service. Specifically worked on the restoration of Friendship Marsh with Joy Zedlar and the Imperial Beach extension, 2002.

Professional Activities

- Founder of the Los Cerritos Wetland Stewardship Program, 2005.
- Founding committee member of Aquatic Capital of America Long Beach whose mission is to promote water sports, safety education, local aquatics activities, clean waters, wetland restoration and honors support numerous outstanding aquatic participants, athletes, coaches and organizations in the community, 2008.
- Head sponsor for the sea scout base Long Beach.
- Lecturer at UCLA conference center Lake Arrowhead in Natural resource management “in urban areas”

Relatable Skills and Certifications

- California Department of water resource training recycled water certificate.
- State of California fall and protection certification OSHA.
- Licensed State applicator pesticides department of Algaculture LACO commission.
- Flora and Fauna subject matter expert of coastal sage scrub, coastal strand, and coastal dune habitat.

Jackson Driscoll

Email: jacksond0423@gmail.com

Cell: (562) 673-9550

215 St. Joseph Avenue, Long Beach, CA 90803

Education

Oregon State University

2016 - 2020

BS degree in **Natural Resource Management** - w/ a focus in **Ecological Restoration**

Graduated June 2020

Relevant Work Experience

Restoration Team Lead - Long Beach Sustainability

2020 - 2022

- Director of 14-acre native plant habitat restoration site w/ crew
- Manage native plant nursery operations
- Collaborate with city departments & community members for events
- Deliver and install residential mulch and parkway tree deliveries
- Train new employees on plant ID, tool use/safety, NBP/IPM, plant propagation techniques, seed germination methods, etc.
- Facilitate/lead collegiate learning programs; employ field sampling techniques

Native Plant Nursery / Landscaper – Californica Nursery LLC

2020 – Present

- Co-Owner of business
- Residential, CA native landscaping in greater LB area
- Growing native plants for retail/wholesale

- Provide project consultations, species lists, designs and installation
- Provide seasonal site maintenance & care
- Specializing in hyperlocal native species to the LA basin

Grower/Propagator & Landscape Crew – Tree of Life Nursery

2022-2023

- Conducting nursery maintenance and upkeep of plants
- Selecting certain plants for retail/wholesale
- Growing and propagating native plant species
- Installing native, lawn-to-garden landscaping rebate projects in Orange County
- Providing native plant recommendations to customers at retail

Ecological Projects Manager – Los Cerritos Wetlands Stewards

2023 – Present

- Consult and oversee LCWS ecological restoration projects
- Create landscape designs for planting projects
- Manage native plant nursery to provide plants used in LCWS projects
- Monitor projects sites for maintenance and upkeep
- Generate project reports and survey project sites

Reference List

Scarlett Arbuckle (317) 640-1980

Instructor, OSU, Dept. of Fisheries & Wildlife

Caitlin Magel (812) 325-4942

PhD in Integrative Biology, UW, Estuarine Ecology

Blanca Diaz (562) 355-4516

City of Long Beach, Urban Forestry Supervisor

Larry Rich (562) 606-7742

City of Long Beach, Sustainability Coordinator

Jessica Medrano Jessica.Medrano@parks.ca.gov
CA State Parks, Environmental Scientist

Randi Gunder (310) 591-7900
Landscape Architect, Nature House

Ramiro Rodriguez (949) 606-6795
Nursery Manager, Tree of Life Nursery

Lindsey Giron (626) 660-8447
Operations Manager, Tree of Life

Patrick Cole Webster, MS

Strategic Planning Leader | Detail-Oriented Problem Solver

(949) 422-0858 | Lacey, WA | Patrick.webster82@gmail.com | linkedin.com/in/pwebster82/

PROFESSIONAL SUMMARY

Dynamic and results-oriented professional with a proven track record of leadership and achievement in environmental conservation, regulatory compliance, and project management. Expertise spans a diverse range of roles, from spearheading high-stakes restoration projects to directing quality assurance and food safety initiatives for billion-dollar enterprises. Skilled in fostering collaborative relationships, driving operational efficiency, and delivering impactful results. Adept at navigating politically charged environments and implementing strategic solutions to complex challenges.

AREAS OF EXPERTISE

- | | | |
|--------------------------|------------------------------|--------------------------------|
| ✓ Project Management | ✓ Communication | ✓ Problem-Solving Abilities |
| ✓ Environmental Planning | ✓ Regulatory Compliance | ✓ Attention to Detail |
| ✓ Technical Expertise | ✓ Collaboration and Teamwork | ✓ Adaptability and Flexibility |

PROFESSIONAL EXPERIENCE

Director of Quality Assurance & Food Safety | November 2023-Present

Anthony Marano Company, Chicago, IL

Recruited as Director of Quality Assurance to enhance team dynamics, improve environmental monitoring, and drive operational efficiency. Responsible for overseeing food safety for two companies totaling \$1 billion in annual revenue. Lead a team of 35 employees with a \$1.5 million operating budget.

- Instilled a culture of empowerment, decentralized decision-making, and streamlined work plans.
- Proactively ensured regulatory compliance and upheld the highest food safety standards.
- Optimized productivity through strategic role reallocation.

Director of Conservation | September 2019-Present

Los Cerritos Wetlands Stewards, Long Beach, CA

Recruited as a summer intern, I swiftly advanced to roles including Project Manager/Biologist and Lead Restoration Ecologist at Los Cerritos Wetlands Stewards. Currently serving as Director of Conservation, I've led two highly contentious restoration projects and secured millions in conservation contracts.

- Spearheaded environmental planning and restoration efforts in response to a California Coastal Commission Executive Cease and Desist Order, addressing unpermitted grading and vegetation removal impacting an Environmentally Sensitive Habitat Area and public access in Playa Del Rey, Los Angeles.
- Served as the environmental planner in obtaining Coastal Development Permit 5-20-0017 for vegetation management and mosquito mitigation at Marketplace Marsh.
- Authored several proposals securing over \$7 million in municipal and private sector contracts.

Aquatic Resource Specialist | February 2023 – November 2023

Thurston County Public Works Olympia, WA

Recruited to navigate a politically charged atmosphere. As the ecological subject matter expert, I facilitated communication between the county and stakeholders, leading to a transformative shift towards transparency and restored trust.

- Successfully manage a diverse portfolio of contracts and contractors, ranging from small-scale projects to those exceeding \$200,000 in value. Ensure efficient allocation of resources and adherence to budgetary constraints.
- Developed and implemented monitoring protocols to maintain strict regulatory compliance. These protocols ensure that lake management activities align with environmental regulations and safeguard local ecosystems.
- Directed comprehensive management of multiple lake management districts.

Fish and Wildlife Biologist 2 | February 2020 – February 2023

Washington Department of Fish and Wildlife, Olympia, WA

Hired to lead Warmwater Enhancement projects in Western Washington. Skilled in conducting surveys, leading field operations, supervising volunteers, and providing data-driven insights to inform fisheries management decisions.

- Conducted a comprehensive study to assess the effectiveness of House Bill 1579.
- Focused on understanding population dynamics and recruitment through fieldwork.
- Proficient in database construction and management using SQL, Microsoft Access, and R.

Graduate Research Assistant | August 2018 – May 2020

University of North Carolina at Charlotte, Charlotte, NC

Accepted into the Earth Sciences graduate-level research program to develop environmental models and conduct geospatial analyses to inform conservation strategies. Led research projects and identified urbanization thresholds for freshwater fish, contributing valuable insights to environmental initiatives.

- Designed and implemented a geospatial model to streamline calculation of percent impervious cover in watersheds, enhancing efficiency and accuracy in environmental assessments.
- Conducted meta-data analysis to identify geospatial trends in aquatic resource management, providing actionable insights for conservation strategies.

EDUCATION & TRAINING

Master of Science in Earth Sciences University of North Carolina at Charlotte | Charlotte, NC

Bachelor of Science in Environmental Science American Military University | Charles Town, WV

MILITARY EXPERIENCE

Scout Sniper Team Leader, 82nd Airborne Division, US Army

November 7, 2024– Item 09

RESOLUTION 2024-06

THAT THE LOS CERRITOS WETLANDS AUTHORITY (LCWA) AUTHORIZE THE EXECUTIVE OFFICER TO NEGOTIATE AND ENTER INTO A CONTRACT FOR HOMELESS COMMUNITY LIAISON SERVICES WITH THE LOS CERRITOS WETLANDS STEWARDS (LCWS) FOR AN AMOUNT NOT TO EXCEED \$20,000.

WHEREAS, the Los Cerritos Wetlands Authority (Authority) has been established between the Coastal Conservancy, the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy, the City of Seal Beach and the City of Long Beach to facilitate the acquisition, protection, conservation, restoration, maintenance and operation an environmental enhancement of the Los Cerritos Wetlands; and

WHEREAS, the LCWA has further been established to focus on projects which will provide open space, habitat restoration, and watershed improvement projects within the Los Cerritos Wetlands; and

WHEREAS, in 2013 the LCWA adopted the Protocols and Guidelines for the Security and Safety of the LCWA Properties (PGSS), and;

WHEREAS, the purpose of the PGSS policy ensure that personnel understand the needs and rights of the homeless and to establish procedures to guide LCWA Staff and all hired contractors during all contacts with the homeless, whether consensual or for enforcement purposes, and;

WHEREAS, the LCWA recognizes that members of the homeless community are often in need of special protection and services. The LCWA will address these needs in balance with the overall mission and goals of the LCWA, and;

WHEREAS, the Los Cerritos Wetlands Stewards have provided essential services to the LCWA and acted as its Homeless Community Liaison since 2013.

WHEREAS, the LCWA has issued a Request for Proposals (RFP) seeking one or more individuals, entities, or firms to provide Homeless Community Liaison services at the Los Cerritos Wetlands; and

WHEREAS, the LCWA and Los Cerritos Wetlands Stewards wish to enter into an agreement for Homeless Community Liaison services; and NOW

WHEREAS, this action is exempt from the environmental impact report requirements of the California Environmental Quality Act (CEQA); and NOW

Therefore be it resolved, that the LCWA hereby:

1. FINDS that the actions contemplated by this resolution are exempt from the environmental impact report requirements of the California Environmental Quality Act.
2. FINDS that this action is consistent with the purposes and objectives of the LCWA.

3. FINDS that this action is consistent with the intended purpose of the PGSS policy.
4. ADOPTS the staff report dated November 7, 2024.
5. AUTHORIZES the Executive Officer to negotiate and enter a contract for Homeless Community Liaison services at the Los Cerritos Wetlands for an amount not to exceed \$20,000.

~ End of Resolution ~

Passed and Adopted by the Board of the LOS CERRITOS WETLANDS
AUTHORITY on November 7, 2024.

Kristina Duggan, Chair

ATTEST:

Elizabeth St. John
Deputy Attorney
General